



CENTRE FOR PARLIAMENTARY STUDIES AND TRAINING
SECRETARIAT OF THE KERALA LEGISLATURE
CERTIFICATE COURSE IN PARLIAMENTARY PRACTICE AND PROCEDURE
APPLICATION FOR EXAMINATION APRIL 2018

Year of Admission: 2017
Batch: IV

Space for affixing
photograph
(passport size)

Enrolment No.																				
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Full Name with initials (In capital letters)

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Address for Communication (In Capital letters)

Centre of Examination selected (√ your choice)	Thiruvananthapuram	Ernakulam	Kozhikode
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Examination Fee Paid

DD /online receipt No. & Date		Pay-in-slip Date(SBI Vikas Bhavan branch only):
Name of Bank & Branch		
Examination Fee	₹ 400	
Late Fee (If applicable)	₹	
Total amount paid	₹	

Instructions to Learners

1. Examination fee to be paid is ₹ 400 for 4 papers at the rate of ₹ 100/- for each paper .
2. Late fee to be paid is ₹ 100 for 4 papers at the rate of ₹ 25/- for each paper.
3. Fees and Fines are to be remitted by way of **DD from any nationalised bank drawn in favour of "The Secretary, Kerala Legislative Assembly" payable at Thiruvananthapuram** or directly at **Vikas bhavan branch of the State Bank of India in the Account No.37005174195** or by online transfer to the same account number with IFSC-SBIN0070415
4. Fees & Fines once paid shall not be refunded.
5. Application for examination has to be **sent by Registered post with DD/Pay-in-slip/Online Transfer Receipt in original.**
6. Applications without DD/Pay-in-slip/Online transfer receipt towards examination fee and fines will be rejected.
7. Option for Centre of Examination shall be final and change of Examination Centre will not be permitted.
8. Incomplete applications will be rejected.
9. Permission to appear for examination is subject to verification of all the certificates in original .
10. Examination can be written either in English or in Malayalam and the duration of Examination is two and a half hours.
11. Learners who fail to receive Hall Ticket one week before the date of examination should contact CPST(B) Section, Kerala Legislative Assembly at the earliest. (Tel.0471- 2512662 , 9496551719)
12. CPST reserves the right to cancel any Centre of Examination without assigning reasons whatsoever .
13. If a centre of examination opted by the learner stands cancelled , the learner has to appear for examination at Thiruvananthapuram.
14. The decision of the Centre for Parliamentary Studies and Training shall be final on all matters regarding the conduct of the examination.

DECLARATION

I hereby declare that I have read and agree to the instructions given above.

Signature of the applicant

Place:

Date: