

**15 -ാം കേരള നിയമസഭ**

**16 -ാം സമ്മേളനം**

**നക്ഷത്ര ചിഹ്നം ഇല്ലാത്ത ചോദ്യം നം. 2554**

**23-02-2026 - ൽ മറുപടിയ്ക്ക്**

**ഗാർഹിക-ഗാർഹികേതര വൈദ്യുതി കണക്ഷൻ**

ചോദ്യം		ഉത്തരം																									
ശ്രീ. എ. കെ. എം. അഷ്റഫ്		ശ്രീ. കെ. കൃഷ്ണൻകുട്ടി (വൈദ്യുതി വകുപ്പ് മന്ത്രി)																									
(എ)	<p>ഗാർഹിക - ഗാർഹികേതര വൈദ്യുതി കണക്ഷൻ ലഭിക്കുന്നതിന് എന്തൊക്കെ രേഖകളാണ് ഗുണഭോക്താക്കൾ കെ.എസ്.ഇ.ബി.യിൽ ഹാജരാക്കേണ്ടത് എന്ന് വിശദമാക്കുമോ; ഇത് സംബന്ധിച്ചുള്ള ഉത്തരവുകളും സർക്കുലറുകളും ലഭ്യമാക്കുമോ;</p>	(എ)	<p>സാധാരണഗതിയിൽ തിരിച്ചറിയൽ രേഖ, ഉടമസ്ഥാവകാശം തെളിയിക്കാനുള്ള രേഖ എന്നീ രണ്ട് രേഖകൾ മാത്രം ആവശ്യപ്പെട്ടുകൊണ്ടു കെഎസ്ഇബിഎൽ നിലവിൽ വൈദ്യുതി കണക്ഷൻ നൽകി വരുന്നു.</p> <p>എന്നാൽ ഗവൺമെന്റ് സബ്സിഡി ലഭ്യമാവേണ്ട കാർഷിക കണക്ഷനുകൾക്കു ഭൂവിസ്തൃതിയിലെ മാനദണ്ഡങ്ങൾക്കനുസൃതമായും, ബന്ധപ്പെട്ട അധികാരിയിൽ നിന്ന് അംഗീകാരപത്രമോ സർട്ടിഫിക്കറ്റോ ഹാജരാക്കുന്ന പക്ഷവുമാണ് സബ്സിഡി ലഭിക്കേണ്ട കാർഷിക കണക്ഷൻ നൽകിവരുന്നത്.</p> <p>ചെറുകിട വൻകിട വ്യവസായങ്ങൾക്കു HT/EHT കണക്ഷനുകളാണ് ആവശ്യമെങ്കിൽ മേല്പറഞ്ഞ നടപടികൾക്ക് പുറമെ ഇലക്ട്രിക്കൽ ഇൻസ്പെക്ടറേറ്റിന്റെ സ്കീം അപ്രൂവൽ / എനെർജിസേഷൻ അപ്രൂവൽ എന്നിവ കൂടി പരിശോധിച്ചു വൈദ്യുതി കണക്ഷൻ നൽകിവരുന്നു. ഇതു സംബന്ധിച്ച 02.11.2018, 04.05.2021 എന്നീ ബോർഡ് ഉത്തരവുകൾ ഉള്ളടക്കം ചെയ്യുന്നു.</p>																								
	(ബി)		<p>മഞ്ചേശ്വരം മണ്ഡലത്തിലെ കുന്വള കെ.എസ്. ഇ.ബി. യിൽ 2025 ജൂൺ 1 മുതൽ 2026 ഫെബ്രുവരി 13 വരെ പുതിയ വൈദ്യുതി കണക്ഷൻ വേണ്ടി എത്ര അപേക്ഷകൾ ലഭിച്ചിട്ടുണ്ടെന്ന് കാറ്റഗറി തിരിച്ച് വ്യക്തമാക്കുമോ;</p>	(ബി)	<p>കുന്വള സെക്ഷൻ പരിധിയിൽ 2025 ജൂൺ 1 മുതൽ 2026 ഫെബ്രുവരി 13 വരെ പുതിയ വൈദ്യുതി കണക്ഷൻ വേണ്ടി 463 അപേക്ഷകൾ ലഭിച്ചിട്ടുണ്ട്. അതിന്റെ വിശദ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു.</p> <table border="1" data-bbox="837 1585 1497 2089"> <thead> <tr> <th align="center">ക്രമ നം.</th> <th align="center">കാറ്റഗറി</th> <th align="center">അപേക്ഷകളുടെ എണ്ണം</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td align="center">കൺസ്യൂക്ഷൻ</td> <td align="center">214</td> </tr> <tr> <td align="center">2</td> <td align="center">ഡൊമസ്റ്റിക്</td> <td align="center">140</td> </tr> <tr> <td align="center">3</td> <td align="center">വ്യവസായം</td> <td align="center">3</td> </tr> <tr> <td align="center">4</td> <td align="center">കൃഷി</td> <td align="center">9</td> </tr> <tr> <td align="center">5</td> <td align="center">കൊമേഴ്സ്യൽ</td> <td align="center">36</td> </tr> <tr> <td align="center">6</td> <td align="center">സ്മീറ്റ് ലൈറ്റ്</td> <td align="center">51</td> </tr> <tr> <td align="center">7</td> <td align="center">അംഗനവാടി</td> <td align="center">2</td> </tr> </tbody> </table>	ക്രമ നം.	കാറ്റഗറി	അപേക്ഷകളുടെ എണ്ണം	1	കൺസ്യൂക്ഷൻ	214	2	ഡൊമസ്റ്റിക്	140	3	വ്യവസായം	3	4	കൃഷി	9	5	കൊമേഴ്സ്യൽ	36	6	സ്മീറ്റ് ലൈറ്റ്	51	7
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8	സർക്കാർ ഓഫീസ്	3
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(സി)	<p>പ്രസ്തുത അപേക്ഷകളിൽ കണക്ഷൻ അനുവദിക്കാത്ത അപേക്ഷകൾ ഉണ്ടായെന്ന് വിശദ വിവരങ്ങൾ ലഭ്യമാക്കുമോ; ആയതിന്റെ കാരണങ്ങൾ വ്യക്തമാക്കുമോ;</p>	(സി)	<p>പ്രസ്തുത 463 അപേക്ഷകളിൽ 16 എണ്ണത്തിന് വൈദ്യുതി കണക്ഷൻ അനുവദിച്ചിട്ടില്ല. അതിൽ 7 എണ്ണം വയറിംഗ് ജോലികൾ പൂർത്തീകരി ക്കാത്തതും, 5 എണ്ണം ഡോക്യുമെന്റ് സമർപ്പിക്കാത്തതും, ബാക്കി 4 എണ്ണം നിയമാനുസൃത ക്ലിയറൻസ് ഇല്ലാത്തതും, സർവ്വീസ് വയർ മറ്റൊരു കെട്ടിടത്തിന്റെ മുകളിൽ കൂടി കടന്നു പോകേണ്ടതുമാണ്.</p>
(ഡി)	<p>പ്രസ്തുത സെക്ഷനിൽ നിന്ന് വൈദ്യുതി കണക്ഷൻ ലഭിക്കുന്നതിന് കാലതാമസം നേരിടുന്നുണ്ടോ; വ്യക്തമാക്കുമോ;</p>	(ഡി)	<p>കാലതാമസം നേരിടുന്നില്ലായെന്ന് KSEBL അറിയിച്ചിട്ടുണ്ട്.</p>
(ഇ)	<p>ഈ സെക്ഷനിൽ നിന്ന് കാലതാമസമില്ലാതെ വൈദ്യുതി കണക്ഷൻ ലഭിക്കുന്നതിന് എക്സിക്യൂട്ടീവ് എഞ്ചിനീയർ തലത്തിൽ മോണിറ്ററിംഗ് നടത്തുന്നതിന് നടപടി സ്വീകരിക്കുമോയെന്ന് വ്യക്തമാക്കുമോ?</p>	(ഇ)	<p>നിലവിൽ എല്ലാ മാസവും സബ് ഡിവിഷൻ/ഡിവിഷൻ തലങ്ങളിൽ നടക്കുന്ന അവലോകന യോഗങ്ങളിൽ സർവ്വീസ് കണക്ഷൻ പെൻഡൻസി സമഗ്രമായി പരിശോധിക്കുകയും അവലോകനം നടത്തുകയും ആവശ്യമായ നിർദ്ദേശങ്ങൾ നൽകുകയും ചെയ്യുന്നതായി KSEBL സർക്കാരിനെ അറിയിച്ചിട്ടുണ്ട്.</p>

സെക്ഷൻ ഓഫീസർ



# KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Reg. Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram – 695004

CIN:U40100KL2011SGC027424

Website: [www.kseb.in](http://www.kseb.in)

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## ABSTRACT

Ease of Doing Business–Service Connection Application Procedure–Clarifications–alternate documents to prove identity & ownership / legal occupancy, additional documents to be produced in special cases, making corrections in Name of the Consumer and Scheme for regularisation of connected load- Sanctioned-Orders issued

### **CORPORATE OFFICE (SBU-D)**

**B.O.(FTD)No. 1902/2018(D(D&IT)/D-6-AE3/Ease of doing business/2018-19) dtd, 02.11.2018 TVPM**

- Read:-
1. GO(Rt) No.07/2012/PD dated 13.01.2012
  2. BO(FM)(Genl) No.1003/2012 (DPCII/AE/T&C of supply 02/2008-2012) dated 17.05.2012
  3. BO(FTD) No.1819/2014 (KSEB/TRAC/Supply code 2014/R2/2014) dated 02.07.2014
  4. GO(Rt) No.131/2015/PD dated 12.06.2015
  5. Circular No.KSEB/TRAC/S Code/R2/2015/1977 dated 10.07.2015
  6. GO(Rt) No.9/2016/PD dated 20.01.2016
  7. BO(FTD)No.1217/2016(D(D&S)/D4/General/2015-16/007)dated20.04.2016
  8. GO(Rt) No.105/2016/PD dated 21.05.2016
  9. Note No.D(D&S)/D6-AE 1/Ease of Doing Business/2016 dated 19.08.2016 of the Director (Distribution Safety & Gen- Electrical) placed before the Full Time Directors
  10. BO(FTD) No.2672/2016 (D(D&S)/D6-AE2/General Matters/2016-17) dated 19.09.2016
  11. Govt letter No.173/B3/16/PD dated 20.09.2016 addressed to the Secretary, KSERC under Sec 108 of Electricity Act, 2003
  12. GO(MS) No.22/2016/PD dated 06.10.2016
  13. Notification No.1504/DD (T)/Supply Code 2016/KSERC dated 26.10.2016 of KSERC (Published in Kerala Gazette – Extra Ordinary dated 16.11.2016)
  14. BO(FTD) No.3058/2016 (D(D&S)/D6-AE3/Total Electrification Phase 3/2016) dated 27.10.2016
  15. GO(MS) No.170/2016/LSGD dated 16.11.2016
  16. GO(Rt) No.1710/2017/LSG dated 24.05.2017
  17. CircularNo.D(D&IT)/D6-AE1/G1/Power feasibility/2017-18 dated 21.02.2018
  18. BO(FTD) No.849/2018 (D(D&IT)/D1/General/17-18/0048) dated 04.04.2018
  19. BO(FTD)No.1772/2018(D(D&IT)/D1/General/17-18/0048) dated 05.09.2018
  20. Note No.D(D&IT)/D6-AE3/Ease of doing business/2016 dated 01.09.2018 of the Director (Distribution & IT) (Agenda No.40/9)

## ORDER

KSEB Ltd has taken a number of initiatives to simplify the procedural requirements regarding various services offered by it, on its own initially, and later following Govt directives on the matter. Even though Supply Code 2014 specifies the documents to be accepted as proof of ownership, it has been brought to the notice of the Board that there is lack of uniformity in implementation across the State. Many representations are being received from the public seeking clarification regarding documents to be submitted for new service connection, ownership change, change of name etc. Hence the Director (Distribution & IT) suggested that clarifications on the simplified procedures, specifically mentioning the documents required in each case (including alternate documents that can be accepted as proof of identity / ownership and specifying the additional documents required in specific case) be issued for achieving "Ease of Doing Business" as intended by the Government.

Board, vide Circular No. D(D&S)/D6/Regularisation VDS/2015 dated 24.02.2016 had provided consumers an opportunity for regularizing the Connected Load. Accordingly, during the scheme period, a consumer could regularise the connected load by giving application in the prescribed form along with a self-declaration that the wiring has been carried out under the supervision of approved contractor / supervisor. Consumers also had an opportunity to add or make corrections in the name / address by producing proof of identity /address, as the case may be, subject to the condition that consumer will be responsible to prove his rights if there are any disputes subsequently. This facility was open to consumers till 31.12.2016. Field officers pointed out that some of the consumers still approach Section Offices with similar requests.

Considering the fact that regularising Connected Load and making corrections in the Consumer Profile is to the advantage of the utility, the Director (D&IT) also suggested the following:

- Application Fee shall not be collected on applications for correcting errors in consumer profile.
- The facility for revising Connected Load of the consumer based on self-declaration as announced vide Circular No D(D&S)/D6/Regularisation VDS/2015 dated 24.02.2016 be re-opened, till 31/12/2018.
- For regularizing Connected Load during the scheme period, Application Fee and Testing Fee shall be waived for applicants; the Additional Security Deposit also may be waived at the time of regularisation in these cases. However these consumers will have to pay for network enhancement if the declared new load demands it or if there is change in voltage level, and will be liable to pay Additional Security Deposit, if so required during the review at the first quarter of each Financial Year as envisaged in the Supply Code.

The matter of issuing clarifications regarding the simplification of procedures, along with other clarifications sought by the field officers and a proposal for 'Regularising

Connected Load' was placed before the Full Time Directors vide note read as 20<sup>th</sup> paper above.

Having examined the note read as 20<sup>th</sup> paper above, the Full Time Directors in the meeting held on 25.09.2018 sanctioned issuing clarifications subject to the condition that deviations from Kerala Electricity Supply Code, if any, shall be taken up with KSERC. Full Time Directors also sanctioned re opening the facility for regularising Connected Load based on self-declaration (supported by proof of identity) till 31.12.2018.

**Accordingly the following orders are issued:**

**1. Documents to accompany Service Connection Application**

The documents required to be accompanied with the application form for new connection shall be limited to two (viz. (i) proof of identity of the applicant and (ii) proof of ownership/ legal occupancy of the applicant over the premises for which new connection is being sought for), in normal case.

**1.1. Proof of Identity**

Any one of the following documents can be accepted as Proof of Identity (Photo Identity Card)

- i Electoral Identity Card;
- ii Passport;
- iii Driving License;
- iv Ration Card;
- v Photo Identity Card issued by any Government Department / Agency / PSU;
- vi PAN Card;
- vii AADHAR Card / National Population Register (NPR) Card;
- viii Photo Identify Certificate from Village Panchayat or Municipality or Municipal Corporation.

**1.2. Proof of ownership / legal occupancy**

**1.2.1** Any one of the following documents can be accepted as proof of ownership / legal occupancy

- i Ownership certificate of the building issued by Municipal Corporation or Municipality or Panchayat or Township;  
OR
- ii Ownership / Possession certificate of the land issued by competent revenue authority;  
OR
- iii Copy of title deed duly attested by a Gazetted Officer/ KSEB Ltd officer;  
OR

iv Copy of the Land Tax payment receipt issued by Revenue authorities issued within 1 year (authenticity of the copy may be verified with the original)

OR

v Valid Rent / Lessor-Lessee Agreement along with any of the documents (listed i to iv above) proving ownership of the Lessor (applicable in case of service connection application made by the tenant / lessee)

OR

vi Occupancy certificate from Municipal Corporation / Municipality / Panchayat.

It is clarified that any one document mentioned in para 1.2.1 above is sufficient.

However an applicant who is not an owner but an occupier of the premises, shall furnish a no objection certificate from the owner of the premises along with any one of the documents listed above.

**1.2.2** Any one of the following documents (issued in the address mentioned in the application) **can also** be accepted as "proof of ownership" in place of the documents mentioned in para 1.2.1 in case of service connections detailed below.

**A. Domestic Purpose**

i. Residential Certificate issued by local body/Electoral identity card / Indian passport / AADHAR card / National Population Register (NPR) card / Ration card/ Photo identity card issued by any Government agency, most recent water or telephone or gas connection bill issued by Government company or agency / NREGP (Desiya Grameena Thozhil Urappu Padhathi) card, if the address provided on the document is same as that of site where supply is required

OR

ii. Approved plan / building permit issued by local body

OR

iii. Temporary Residential Certificate issued by local body for residential buildings having plinth area not exceeding 1500 sq.ft.

Service connections to residential structures of plinth area not more than 100 sq.m (1076 sq.ft) shall be released without insisting proof of ownership / legal occupancy on the basis of an undertaking from the applicant in plain paper that:

1. The total plinth area of the building is not more than 100 sq.m.
2. The building is / will be used exclusively for domestic purpose.
3. The grant of electric connection will not be considered as proof of legality or ownership or possession of the structure.
4. The connection is liable to be disconnected either temporarily or permanently, if any statutory authority requests the officer of the Licensee to do so in writing.

**B. Construction sites**

- i. Approved plan / building permit issued by local body.
- ii. Work order issued by competent authorities to the contractor concerned, in case of public construction works undertaken by Govt. Departments/ Govt agencies/ Local Self Governments etc.

**C. Places of worship**

A certificate from the concerned Village Officer or Tahsildar to the effect that the place of worship has been functioning in the premises for the same purpose for more than five years continuously and that the institution is not functioning in buildings constructed by encroaching public roads, public parks or other public places and an undertaking by the applicant in non-judicial stamp paper worth the amount (presently `200/-) in accordance with the Kerala Stamp Act, 1959, agreeing for disconnection of the service if Secretary of the local body / authorised officer requests in writing to disconnect the same on the grounds that the building is constructed violating the building rules.

**D. Offices of political parties having representation in Legislative Assembly**

A certificate from the concerned Village Officer or Tahsildar to the effect that the offices of political party has been functioning in the premises for the same purpose for more than five years continuously and that the institution is not functioning in buildings constructed by encroaching public roads, public parks or other public places and an undertaking by the applicant in non-judicial stamp paper worth the amount (presently `200/-) in accordance with the Kerala Stamp Act, 1959, agreeing for disconnection of the service if Secretary of the local body / authorised officer requests in writing to disconnect the same on the grounds that the building is constructed violating the building rules.

**E. Libraries, Reading Rooms, Premises of Sports, Arts & Cultural Organisations**

A certificate from the concerned Village Officer /Tahsildar or any documentary proof to the effect that the institution has been functioning in the premises for the same purpose for more than five years continuously and that the institution is not functioning in buildings constructed by encroaching public roads, public parks or other public places and an undertaking by the applicant in non-judicial stamp paper worth the amount (presently `200/-) in accordance with the Kerala Stamp Act, 1959, agreeing for disconnection of the service if Secretary of the local body / authorised officer requests in writing to disconnect the same on the grounds that the building is constructed violating the building rules.

**F. Govt owned / Aided educational institutions**

Proof of ownership is not required in case of Government owned / Aided educational institutions. A request from the head of the institution (in their letter head) seeking service connection shall suffice.

**G. Anganwadis**

Proof of ownership is not required for effecting connections in case of Anganwadis for the period for which the Anganwadis function in the said building. Connection can be effected based on an undertaking from the concerned District Social Justice Officer or any other officer duly authorized by him, agreeing that:

1. The service connection shall be disconnected if the Secretary of the local body requests in writing to disconnect the same on the ground that the said building is constructed violating building rules.
2. The Assistant Engineer of the concerned section will be intimated in writing before the Anganwadi is shifted/vacated from the existing premises and that the applicant will be liable to pay all the charges that became due during the currency of the service connection.

**H. Premises in Govt owned land / buildings**

NOC from the competent officer will be accepted in lieu of proof of ownership.

**I. HortiCorp Bunks, Milma Booths etc.**

Service connection to the bunks situated on road sides, functioning as licensees of HortiCorp or Milma Booths shall be effected on the basis of an indemnity bond by the applicant that the service connection is liable to be disconnected, if the Secretary of the local body or any other statutory authority requests in writing to disconnect the service connection, without insisting for ownership documents.

**J. Common connections in apartments, complexes and colonies**

Certificate of Registration of Association along with resolution from association may be accepted in lieu of proof of ownership, for granting connections.

**Note 1.** Documents listed above as proof of ownership are mutually exclusive and are individually sufficient. For e.g. there is no compulsion that only ownership certificate issued by local body is acceptable for buildings.

**Note 2.** Alternate documents / exceptions mentioned in para 1.2.2 above, are intended for ensuring Power for All. These provisions, in general, will not be applicable for obtaining more than one service connection for the same purpose in the same residential unit, site or premises. However in the case of independent dwelling units, separate service connection can be provided on request, if the owner/ occupant is different in each case and if independent access along with physical and electrical segregation is provided for each dwelling unit, based on Certified or attested copy of title deed or lease agreement OR Ownership certificate of the building issued by Municipal Corporation or Municipality or Panchayat or Township; OR Valid Rent / Lessor-Lessee Agreement OR Occupancy certificate from Municipal Corporation / Municipality / Panchayat OR production of documentary evidence that separate ration card has been issued to each family.

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**Note 3.** In case of buildings having joint ownership, Service Connection can be effected in the name of any one of the co-owners. In such cases, consent from the joint owner(s) is not required for obtaining Service Connection.

**Note 4.** If the applicant has applied for a Building Permit / Use Certificate and if the local body has neither given approval / permit nor rejected the application within the time frame stipulated in the prevailing Building Rules, a Service Connection can be provided on request of the applicant based on the provisions of Deemed Permit / Deemed Use Certificate. In such cases, field officers may verify the acknowledgement on application submitted to the Secretary of the local body to ensure genuineness of status and also on production of copies / documents for verification. A notarised undertaking of the applicant in Non-Judicial Stamp paper (worth the amount – presently `200/- in accordance with the provisions of the Kerala Stamp Act, 1959), should be submitted undertaking that he/ she is eligible for a Deemed Permit / Deemed Use Certificate and indemnifying KSEB Ltd from any liabilities / consequential damages as a result of providing Service Connection; the applicant must also agree to the condition that service connection will be disconnected if Secretary of the local body / authorised officer requests in writing to disconnect the same on the grounds that the building does not have Permit/ Use certificate/ Deemed permit/ Deemed use certificate.

**Note 5.** The Supply Code 2014 does not offer provisions for an applicant requiring power to approach the licensee for the purpose, in advance. However, the practice of allowing the consumers above 10 kVA to intimate in advance their power requirement, is in practice in the field. As has been already clarified vide Circular read as 17<sup>th</sup> paper above, the applications for such advance intimation shall not require any document other than the identity document & ownership document as mentioned in 1.1 & 1.2 above and a self-attested location sketch of the premises where connection is required. Such advance intimation to KSEB Ltd is not compulsory, it is only an option to be exercised by the applicant at his discretion.

### **1.3. Requirement of Additional Documents in specific cases**

It is clarified that in addition to proof of identity and proof of ownership / legal occupancy, additional documentary proof may be required in certain specific cases for availing Service Connections.

- i. If Service Connection is required for juridical persons, e.g. company (proprietary or partnership), trust, educational institution, Government department or similar institution, a letter of authorization will be required along with proof of identity.
- ii. If service is required in rented/leased property, NOC from owner of building / land as the case may be, is required (along with the document to prove ownership of the lessor).

- iii. In the case of agricultural connection, the claim shall be substantiated by certificate from the respective Agricultural Officer or Veterinary Surgeon / Senior Veterinary Surgeon / Asst Director of Animal Husbandry department. In the case of agricultural connections in Punja or Kole land, letter of authorisation from the Punja / Kole special officer is required. If water is to be pumped from state owned rivers, canals, ponds, wells etc, NOC from authorised officer also is required (In the aforementioned cases, document to prove ownership is not to be insisted).
- iv. Letter of allotment from competent authority is required for Service Connections in industrial estates or industrial parks or Special Economic Zones (proof of ownership is not required in this case).
- v. If the applicant requires High Tension / Extra High Tension Services or LT service with Demand Based Tariff, a Service Connection Agreement needs to be executed in Stamp Paper (worth the amount in accordance with the provisions of the Kerala Stamp Act, 1959, which is presently `200/-). Other LT consumers may either affix special adhesive stamp in the application form (worth the amount in accordance with the provisions of the Kerala Stamp Act, 1959) or give a declaration on stamp paper (worth the amount in accordance with the provisions of the Kerala Stamp Act, 1959) stating that he/she has read and understood the Kerala State Electricity Supply Code, 2014 and agree to abide by the conditions mentioned therein and that he has attained 18 years of age, that there is no orders of Court / Government restricting electricity connection to the premises and also agreeing
  1. To abide by provisions of the Electricity Act, 2003, amended from time to time;
  2. To pay for the supply of electricity during every billing cycle and also as and when demanded based on the prevailing tariff rates and other charges;
  3. To pay for all other charges and expenditure payable in accordance with the Code and the Schedule of Miscellaneous Charges and cost data of the licensee approved by the Commission from time to time;
  4. To own the responsibility of security and safety of the meter, cut out and installation thereafter;
  5. To deposit such security money as the licensee may be entitled to require from him under the Act and the Code;
  6. To take all necessary steps in the premises for efficient use of power and to stop wastage and
  7. To not indulge in any misuse of power.
- vi. If the consumer supplies the metering equipment, Test Certificate for the same also has to be produced.

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**Note 6.** Consent from the owner of premises or necessary orders from the District Collector / Additional District Magistrate is required if the power line, underground cable or weatherproof wire to give connection to a consumer has to cross over or go under another property. If the applicant has not produced the required consent, KSEB Ltd officials will take up the matter with the appropriate authorities. It is clarified that applicant need not produce any indemnity bond or make any special deposit for this; however, in such cases, the applicant shall bear the additional expenditure, if any, and the ensuing delay.

**2. Following clarifications are also issued regarding Service Connection Procedure:**

**2.1.** Copy of Test-cum-Completion Certificate issued by the Licensed Contractor need not be collected from applicant *while processing applications for new service connection / conversion / shifting and changing Connected Load / Contract Demand in case of LT installations*; but until Kerala State Electricity Licensing Board (KSELB) provide a web interface for verifying the authenticity of the claim of the applicant that internal wiring of the premises has been tested by a licensed wiring contractor and that the Test-cum-Completion Certificate is available with him, the inspecting officer shall be at liberty to verify documentary proof during site inspection.

**2.2.** Cost of application form ( `10/-) shall not be collected from applicants who do not purchase forms from KSEB Ltd counter.

**2.3.** License or permit issued by the local authority, industrial license / registration, etc. need not be insisted for releasing industrial connections; however in the case of agricultural connection, the claim shall be substantiated by certificate from the respective Agricultural Officer or Veterinary Surgeon / Senior Veterinary Surgeon/ Asst Director of Animal Husbandry department.

**2.4.** Separate connections can be granted to different families residing in different dwelling units inside the "Tharavadu houses" even if there is only a common entrance, provided separate building number is allotted to each of the dwelling units in accordance with the GO read as 16<sup>th</sup> paper above and there is electrical segregation between each of the dwelling units.

**3. Procedure for Change of name**

**3.1. Change of name in case of Sale/ Lease / Change in ownership / Occupancy**

Separate application form is prescribed for the change in name of the registered consumer due to change in the ownership or occupancy and for transfer of ownership to the legal heir. Applicant has to remit Application Fee of `10/- and processing fee of `100/- and produce the following documents:

**3.1.1.** Consent (in plain paper) for transferring ownership of the service connection (along with the security deposit), from the previous owner. Alternatively the prospective consumer can pay the security deposit afresh, as stipulated in the Code. In such cases, the original security deposit shall be refunded to the

person who is entitled for the refund along with an intimation regarding the proposed transfer; the amount of Security Deposit already available may be transferred to a suspense account until released to the original consumer. In case of LT domestic connection, if the applicant is unable to produce consent, he/she has the option to pay security deposit afresh (as mentioned above) or to produce an undertaking in plain paper agreeing to indemnify KSEB Ltd from any loss, damage and cost of litigation, which the Board might incur on account of transferring the ownership and an undertaking to the effect that he/she shall remit the amount of security deposit available at the time of transfer of ownership along with interest accrued on the same thereafter, if the previous consumer raises a claim on the security deposit at a later date.

Financial Advisor shall formulate the methodology for transfer and Chief Engineer (IT&CR) shall make necessary modification in OrumaNET software.

In cases where the previous owner has applied for transfer of service connection to the applicant as per Reg 41 of the Supply Code (2014), such consent in plain paper is not required.

Consent from registered owner or payment of Security Deposit afresh, as mentioned above, is not applicable in case of transfer to legal heir by virtue of death of original consumer.

**3.1.2.** Proof of Identity (Photo Identity Card) of the transferee.

**3.1.3.** Document to prove ownership or legal occupancy.

Any one document mentioned in para 1.2.1 to prove change in ownership / legal occupancy of the transferee

OR

In case of transfer subsequent to death of original consumer, Will or registered instrument or Succession Certificate or Legal Heirship Certificate or a document certifying revision in municipal or land records or any other proof of legal heirship supported by the death certificate of the original consumer can be used to prove change in ownership.

**3.1.4.** Service Connection agreement in case of HT/ EHT consumers & LT consumers having Demand Based Tariff.

Ownership change shall be effected based on the above, without any field verification.

**Note 7.** If there is change in Connected Load / Contract Demand, the transferee shall be advised to submit application for change in Connected Load / Contract Demand also.

### **3.2. Corrections in OrumaNET Data Base**

In case of a consumer whose name is not included in the OrumaNET data base (e.g. name entered as 'No Name') or in cases where there is obvious data entry mistake, competent officer (i.e. officer who is authorised to sanction such service connection) is authorised to make necessary correction in OrumaNET database, based on (i) request and declaration of the consumer (in plain paper)

indemnifying KSEB Ltd from possible litigation subsequent to such name / address change and (ii) proof of identity of the applicant. In cases where the genuineness of such change is questioned, the onus of proving ownership will be with the applicant. Application Fee and additional cash deposit shall not be collected while making corrections in OrumaNET database. Chief Engineer (IT&CR) shall bring in suitable changes in OrumaNET for the same.

**4. Special Scheme for Regularising Connected Load**

The facility for revising Connected Load based on self-declaration as announced vide Circular No. D (D&S)/ D6/ Regularisation VDS/ 2015 dated 24.02.2016 is re-opened till 31/12/2018.

Unlike during the previous scheme, for regularizing Connected Load, Application Fee and Testing Fee shall be waived for applicants; the Additional Security Deposit also shall be waived at the time of regularization. However these consumers will have to pay for network enhancement if the declared new load demands it or if there is change in voltage level, and will be liable to pay Additional Security Deposit, if so required, during the review at the first quarter of each Financial Year as envisaged in the Supply Code Regulations.

The Chief Engineer (IT) shall bring in suitable changes in OrumaNET for the same.

The Chief PRO / Chief Engineer (IT&CR) shall give wide publicity for the above mentioned scheme.

By Order of the Full Time Directors

sd/-

Lekha.G.

Company Secretary In charge

To: The Chief Engineers (Distribution).  
The Deputy Chief Engineers of all Electrical Circles  
The Chief Engineer (IT&CR)/The Chief PRO/ Financial Advisor  
The Deputy Chief Engineer ( Commercial & Planning) with full powers of Chief Engineer

Copy to: Chief Internal Auditor/LA&DEO/CVO  
The TA to Chairman & Managing Director  
The TA to Director (Distribution & IT/ Transmission & System Operation/  
Corporate Planning, Generation-Electrical, Supply Chain Management & Safety/ Generation-Civil & HRM)  
The RCAO, ECA, Vydyuthi Bhavanam, Pattom  
The Legal Liaison Officer, Power House, Kochi.  
The PA to Director (Finance)/C.A. to Secretary (Administration)  
Company Secretary / Fair Copy Section /Library/Stock File.

Forwarded / By Order

Assistant Engineer

True Copy

Section Officer



# KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

CIN:U40100KL2011SGC027424

Vydyuthi Bhavanam, Pattom, Thiruvananthapuram – 695 004, Kerala

Phone: +91 471 2514685, 2514331, Fax: 0471 2447228

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## ABSTRACT

BRAP 2020- Minimizing regulatory compliance burden on industry/ business and on citizens in Power Sector – waiver of conditions for laying of HT cables along private land and alternate documents that can be accepted as Proof of Ownership for new/ existing connections of LT consumers – Sanctioned– Orders issued.

## CORPORATE OFFICE (SBU-D)

**B.O(FTD)No. 288/2021 (D (D&IT)/D6-AE3/EoDB/2020-21) dated, Thiruvananthapuram 04.05.2021**

- Read: 1. BO (FM) No 1113/2008(DPC II/UGcable.13/20017-08) dated, 05.05.2008
2. BO (FB) (Genl) No.510/2010(DPCII/AE/T&C of Supply.02/2009) dated 24.02.2010
  3. Kerala Electricity Supply Code 2014
  4. BO (FTD) No.1902/2018 (D (D&IT)/D6-AE3/Ease of doing business/2018-19) dated 02.11.2018
  5. Electricity (Rights of Consumers) Rules, 2020
  6. Minutes of stakeholders meeting held on 10.03.2021.
  7. Government Letter no.56/B3/2021/PD dated 22.03.2021
  8. Note No.D (D&IT)/D6-AE3/EoDB/2020-21 dated 26.03.2021 of the Director (Distribution, IT & HRM) to the Full Time Directors (Agenda Item No.85/3/21).

## ORDER

The Department for Promotion of Industry & Internal Trade (DPIIT), a Central Government Department under the Ministry of Commerce & Industry in India has released reforms under State Business Reform Action Plan (BRAP)-2020, directing the State Government's to initiate steps to reduce the regulatory compliances to minimize the compliance burden of business and citizens. This requires review of Acts/ Rules/ Regulations/and procedures laid down in each department to weed out unnecessary procedures or to simplify the same. In this regard, a stakeholders meeting was conducted to provide feedback on draft regulations before they are enacted, thereby enabling Government authorities to understand the issues from the perspective of the industry and trade bodies.

The following suggestions received from stake holders during the meeting held on 10.03.2021 were reviewed for minimizing compliance burden of business and citizens.

### **Proposal 1: Waiver of conditions for laying of HT cables along private lands**

One of the suggestions was regarding waiver of laying of cable in trenches with removable slabs in case of HT cable and providing metering facility at the beginning of the cable in such cases, since the

construction of cable trenches spoils the architectural aesthetics and other utilities in the building premises as well as incurring additional expenditure.

KSEBL as per BO read as 1<sup>st</sup> above had permitted the consumers to purchase and lay UG cable and do end termination at own cost as per standards in vogue under the supervision of Board staff. It was also stated that the cable can be laid along private land only through cable trenches with removable slabs for enabling inspection. An undertaking to the effect was collected in which it is stated that the consumer shall have no right over the UG cable and end terminations after the initial energisation, further modification/ alterations/ maintenance etc is vested with the KSEB. In line with directives of the Government to review procedures for effecting service connection, Board as per BO read as 2<sup>nd</sup> above, had waived the condition of laying cable trench with cover slabs for the cable laid in private property, if the metering facility is provided at the beginning of the cable in case of HT connections or a check meter at the beginning of the cable in case of LT connections.

The practice of providing metering facility at the beginning of the cable was to avoid misuse of electricity and theft. The energy abstracted by tapping HT cable cannot be utilised until it has been stepped down, which requires several associated equipments, and therefore the chances of theft being very rare, the above suggestion can be considered favorably since this will reduce the compliance burden, as intended in BRAP 2020, subject to the condition that the cable should be laid in such a way that there shall be provision for excavating cable, if required, in case of cable fault or any such instances at site.

**Proposal 2: Alternate documents that can be accepted as proof of ownership for new/ existing connections of all categories of LT consumers.**

KSEBL has taken initiatives to simplify the procedural requirements regarding various services offered by it, on its own initially, and later following Government directives by issuing clarifications on the simplified procedures, specifically mentioning the documents required in each case necessary for achieving the 'Ease of Doing Business' level as intended by the Government as per BO read as 4<sup>th</sup> above.

**(a) Sale deed as proof of ownership**

As per Clause 1.2 of the above BO, "Copy of title deed duly attested by a Gazetted Officer/ KSEB Ltd officer" is enlisted as one of the document accepted as proof of ownership for effecting new connection/ change of ownership and it was also stated that for effecting ownership change for common area connection of apartments, certificate of registration of association along with resolution from association is accepted in lieu of proof of ownership for granting service connection or changing ownership( Clause 1.2.2 (J)).

It was reported that most apartments are bought by NRIs and mutation at several times is an extremely difficult process, and hence requested for including the copy of sale deed along with an application signed by both the seller and buyer be accepted as a document for effecting the ownership change of electric connections.

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It shall be noted that the sale deed becomes a title deed when it is registered. Hence, accepting sale deed as proof of ownership will reduce the compliance burden on the citizens for ownership change in case of apartment/ houses constructed by developer/builder. On the part of KSEBL, if the ownership is changed to the buyer, the rightful owner will be aware of the dues/ dismantling notice etc and will be easier to realize the same and avoid unnecessary litigations.

**(b) Any other address proof not given as part of identity proof (if the address provided on the document is same as that of site where supply is required.)**

Clause 1.2.2 of the Board order read as 4<sup>th</sup> above, states that the documents issued in the address mentioned in the application can also be accepted as "proof of ownership" in case of Domestic connections if the address provided on the document is same as that of site where supply is required.

The Central Government, in exercise of the powers conferred by section 176 of the Electricity Act, 2003 has notified Electricity (Rights of Consumers) Rules, 2020, with effect from 31.12.2020. Rule 4 (9) also states that for new connections up to a load of 10 kW or such higher load as may be specified by the Commission, in the absence of any proof of ownership or occupancy, any other address proof not given as part of identity proof may be accepted as proof of ownership.

The condition for accepting any one of the documents (issued in the address mentioned in the application) shall be accepted as "proof of ownership" as stated in Clause 1.2.2 of the Board read as 4<sup>th</sup> above, may be extended to all categories of LT consumers, in the wake of Rule 4 (9) of Electricity (Rights of Consumers) Rules, 2020, which is in force.

The Director (Distribution, IT&HRM) suggested to implement the proposals under (1) & (2) as part of the action plan to simplify procedures and to minimize the compliance burden of business and citizens and the matter was placed before the Full Time Directors as per note read as 8<sup>th</sup> above.

Having considered the matter in detail, the Full Time Directors in its meeting held on 26/03/2021, resolved to accord sanction to the following:

1. To waive the condition of laying HT cables in trenches with removable cover slabs when laid in private property.
2. To waive the metering facility insisted to be installed at the beginning of the cable in case of HT cables as stated in BO dated 24.02.2010, subject to the condition that the cable should be laid in such a way that there shall be provision for excavating cable, if required, in case of cable fault or any such instances at site.
3. To accept copy of Sale Deed as proof of ownership for effecting ownership change of electric connection in case of apartment/houses constructed by developer/ builder.

4. To accept alternate identity proof (issued in the address mentioned in the application for new connection) as "Proof of ownership" in case of release of connections under all categories of L<sub>1</sub> consumers.
5. To modify the Board Orders read dated 05.05.2008, 24.02.2010 and 02.11.2018 to the above extent.

Orders are issued accordingly.

By Order of the Full Time Directors

Sd/-

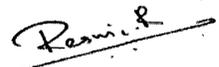
Lekha.G

Company Secretary-in charge.

To: The Chief Engineers (Distribution)/ IT, CR&CAPs  
The Deputy Chief Engineers of all Electrical Circles  
The Deputy Chief Engineer (Commercial & Planning) with full powers of Chief Engineer

Copy to: The Financial Advisor /Chief Internal Auditor/LA&DEO/CVO/CPRO  
The TA to Chairman & Managing Director  
The TA to Director (Distribution, IT&HRM / Transmission & System Operation, Generation-  
Electrical & Supply Chain Management / Generation-Civil/Planning, Safety & REES)  
The RCAO/ The RAO/The LLO  
The PA to Director (Finance) /CA to Secretary (Administration)/Company Secretary  
The Fair Copy Superintendent/ Library/Stock File.

Forwarded / By Order



Assistant Engineer

*True copy*



*Section Officer*