

15 -ാം കേരള നിയമസഭ

8 -ാം സമ്മേളനം

നക്ഷത്ര ചിഹ്നം ഇല്ലാത്ത ചോദ്യം നം. 2004

09-02-2023 - ൽ മറുപടിയ്ക്ക്

സി-ഡിറ്റ് സ്പെഷ്യൽ റൂൾസ്

ചോദ്യം		ഉത്തരം	
ശ്രീ. ടി. ജെ. വിനോദ്		ശ്രീ. പിണറായി വിജയൻ (മുഖ്യമന്ത്രി)	
(എ)	2016-2021 കാലഘട്ടത്തിൽ സി-ഡിറ്റ് സർക്കാരിന്റെ അനുമതിയോടെ സ്പെഷ്യൽ റൂൾസിന്റെ കരട് സമർപ്പിച്ചിട്ടുണ്ടോ; പ്രസ്തുത കരടിൽ മാറ്റം വരുത്തി എത്ര തവണ സമർപ്പിച്ചിട്ടുണ്ടെന്നും ഓരോ തവണയും വരുത്തിയ മാറ്റങ്ങൾ എന്തെല്ലാമാണെന്നും അറിയിക്കാമോ;	(എ)	സമർപ്പിച്ചിരുന്നു;6 തവണ കരടിൽ മാറ്റം നിർദ്ദേശിച്ചുകൊണ്ട് സി-ഡിറ്റ് കത്തു നൽകിയിരുന്നു.പ്രസ്തുത കത്തുകളുടെ പകർപ്പ് അനുബന്ധം 1- ആയി ചേർക്കുന്നു.
(ബി)	പ്രസ്തുത കരട് റൂൾസും അവയിൽ വരുത്തിയ മാറ്റങ്ങളും ഏതെല്ലാം ഭരണസമിതി യോഗങ്ങളിലാണ് അംഗീകരിച്ചതെന്ന് അറിയിക്കാമോ; പ്രസ്തുത യോഗ തീരുമാനങ്ങളുടെ പകർപ്പ് ലഭ്യമാക്കുമോ;	(ബി)	സി-ഡിറ്റിന്റെ 27.03.2017-ൽ കൂടിയ 22-ാം മത് ഗവേണിംഗ് ബോഡി ,30.01.2019-ൽ കൂടിയ 76-ാംമത് എക്സിക്യൂട്ടീവ് കമ്മിറ്റി, 19.02.2019-ൽ 24-ാം മത് ഗവേണിംഗ് ബോഡിയും 16.03.2020-ൽ കൂടിയ 25 -ാം മത് ഗവേണിംഗ് ബോഡി എന്നീ യോഗങ്ങളിലാണ് മാറ്റങ്ങൾ അംഗീകരിച്ചത് .സി-ഡിറ്റ് ലഭ്യമാക്കിയ പ്രസ്തുത യോഗ തീരുമാനങ്ങളുടെ പകർപ്പ് അനുബന്ധം 2 -ആയി ചേർക്കുന്നു.
(സി)	സ്പെഷ്യൽ റൂൾസിന്റെ അംഗീകാരത്തിന് വേണ്ടി സി-ഡിറ്റിൽ നിന്ന് നേരിട്ട് ധനകാര്യ വകുപ്പിലേക്ക് കത്തയച്ചത് ശ്രദ്ധയിൽപ്പെട്ടിട്ടുണ്ടോ; എങ്കിൽ ഏത് ചട്ടപ്രകാരമാണ് സി-ഡിറ്റ് രജിസ്ട്രാർ മാതൃ വകുപ്പ് വഴിയല്ലാതെ ധനകാര്യ വകുപ്പിന് കത്ത് അയച്ചിട്ടുള്ളതെന്ന് വ്യക്തമാക്കാമോ;	(സി)	ശ്രദ്ധയിൽപ്പെട്ടിട്ടുണ്ട്;ധനകാര്യ വകുപ്പ് പ്രിൻസിപ്പൽ സെക്രട്ടറി സി-ഡിറ്റ് രജിസ്ട്രാർക്ക് നൽകിയ 24.11.2018 ലെ കത്തു പ്രകാരമാണ് സ്പെഷ്യൽ റൂൾസ് സംബന്ധിച്ച് കൂടുതൽ വിവരങ്ങൾ ഉൾപ്പെടുത്തിക്കൊണ്ട് 06.12.2018-ൽ സി-ഡിറ്റ് രജിസ്ട്രാർ ധനകാര്യ വകുപ്പ് സെക്രട്ടറിക്കു കത്ത് നൽകിയിട്ടുള്ളത്. പ്രസ്തുത കത്തിന്റെ പകർപ്പ് ഇലക്ട്രോണിക്സ് ആൻഡ് ഇൻഫർമേഷൻ ടെക്നോളജി വകുപ്പിനും ലഭ്യമാക്കിയിട്ടുണ്ട്.
(ഡി)	സി-ഡിറ്റ് സമർപ്പിച്ച സ്പെഷ്യൽ റൂൾസ് സർക്കാർ അംഗീകരിച്ചോ; ഇല്ലെങ്കിൽ എന്തുകൊണ്ടാണെന്ന് വ്യക്തമാക്കുമോ?	(ഡി)	അംഗീകരിച്ചിട്ടില്ല; 05.02.2021 ന് സി-ഡിറ്റിലെ സർവ്വീസ് സംഘടനകളുമായി സർക്കാർ നടത്തിയ യോഗത്തിലെ തീരുമാനത്തിന്റെ അടിസ്ഥാനത്തിൽ പുതുക്കിയ ഒരു നിർദ്ദേശം സമർപ്പിക്കുവാൻ സി-ഡിറ്റിനോട് നിർദ്ദേശിച്ചിട്ടുണ്ട്.

സെക്ഷൻ ഓഫീസർ

**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY**

An Autonomous Institution under Govt. of Kerala

സെന്റർ ഫോർ ഡെവലപ്മെന്റ് ഓഫ് ഇമേജിംഗ് ടെക്നോളജി

കേരളസംസ്ഥാന സർക്കാരിനു കീഴിലുള്ള സ്വയംഭരണ സ്ഥാപനം

Chitranjali Hills, Thiruvallom, Thiruvananthapuram 695 027, Kerala, India

ചിത്രാഞ്ജലി, തിരുവല്ലം, തിരുവനന്തപുരം, കേരളം, ഇന്ത്യ

PHONE: 0471- 2380910, 2380912, 2380895. Director: 0471- 2380908. Registrar: 0471- 2383506. Holography Studio: 0471- 2383211. Communication Training: 0471- 2721917.

Technology Extension: 0471- 2471300, Fax: 0471-2478222. Gorky Bhavan: 0471-2328659, Vazhuthacaud Office: 0471-2328659, Fax: 0471-2330667. e-mail: cdit@cdit.org.

Regional Centres: (Kayamkulam: 0479-2449440, Fax: 04792449747), (Ernakulam: 0484-2349466), (Kannur: 0497-2711910).....

No.233/A1/Admn/2017/C-DIT

12.06.2017

The Secretary
Information & Public Relations Department
Government Secretariat
Thiruvananthapuram

Sir,

Sub: Centre for Development of Imaging Technology (C-DIT)- Framing of Comprehensive
Special Rules- Approval- reg.

Ref: 1. G.O. (MS) No. 17/2003/CAD dated 12.05.2003 and as amended by G.O (MS) No.
25/03/CAD dated 09.07.2003

2. Minutes of the 22nd Governing Body meeting of C-DIT held on 27.03.2017.

Centre for Development of Imaging Technology (C-DIT) was established as a Registered Society as per the approval for formation of the Centre, accorded by the Government vide G.O cited first above. Vide G.O.(MS).No.14/90/CAD dated 11.05.1990, Government had sanctioned a core group for C-DIT with 6 permanent posts and also ordered the norms for the service conditions of the . Government sanctioned the Staff pattern and the special rules for staff recruitment as part of the C-DIT Service Rules approved vide G.O. (MS) No. 17/2003/CAD dated 12.05.2003 and as amended by G.O (MS) No. 25/03/CAD dated 09.07.2003. According to the principles accepted by the Government vide G.O's referred above, for the appointment, for promotion and grades for various posts in C-DIT in CSIR/UGC/Central scales of pay, the norms and qualification prescribed by CSIR/UGC/Central government are applicable and for other posts having State Government Employees' scales of pay, the norms and qualification fixed by State government will be applicable.

Chapter 10 of C-DIT Service Rules approved by the Government contained the rules relating to the recruitment of the C-DIT Staff. Chapter 11 of the C-DIT Service Rules contained the assessment promotion rules for scientific, video production and academic staffs in C-DIT. The staff pattern with posts in the various categories, the entry point qualifications and the norms for promotion to higher posts have also been provided in the Annexure tables in the C-DIT Service Rules. Both these rules along with the Annexure tables thereof are appended herewith and shall form part of these Special Rules, subject to the modifications indicated in the following sections. CSIR/Central government rules for recruitment and promotion are also attached.

2-49

Vide G.O.(Rt) No.196/2008/I&PRD dated 18.08.2008 and G.O.(Rt).No.222/2008/I7PRD dated 29.09.2008, Government sanctioned 55 posts in various categories (17 in Scientific Category and 38 in Technical and Administrative categories) and regularized 55 temporary employees working in C-DIT for over 10-20 years. Further, vide G.O. (MS). No.2/2011/I&PRD dated 8.02.2011, Government sanctioned 7 more posts and regularised the service of 7 temporary employees in C-DIT. Subsequently, vide G.O.(MS).No.9/2015/I&PRD dated 6.06.2015, 54 posts were sanctioned and 54 temporary employees of C-DIT were regularized w.e.f 06.06.2015.

Vide G.O.(MS).No. 6/2010/I&PRD dated 8/09/2010, Government sanctioned pay revision as per 1997 and 2004 State pay revision orders for the employees of C-DIT drawing State scales of pay and as per 1986 and 2006 Central pay revision orders for those employees of C-DIT drawing Central scales of pay and approved regularization benefits with retrospective effect from 1.10.2000, subject to certain conditions as indicated in the order.

Now, the Governing Body of the C-DIT at its 22nd meeting held on 27.03.2017 and chaired by the Hon'ble Chief Minister has approved the revised, comprehensive Special Rules for C-DIT, incorporating all the provisions in the aforementioned Government orders and Service Rules. A copy of the Draft Special Rules for C-DIT as approved by the GB is forwarded herewith for consideration and approval of the Government.

Thanking you,

Yours faithfully,


JAYARAJ G
REGISTRAR

Encl: Draft Special Rules for C-DIT

0073825



51



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY

An Autonomous Institution under Govt. of Kerala

സെന്റർ ഫോർ ഡെവലപ്മെന്റ് ഓഫ് ഇമേജിംഗ് ടെക്നോളജി

കേരളസംസ്ഥാന സർക്കാരിനു കീഴിലുള്ള സ്വയംഭരണ സ്ഥാപനം

Chitrangeli Hills, Thiruvallom, Thiruvananthapuram 695 027, Kerala, India

ചിത്രാഞ്ജലി, തിരുവല്ലം, തിരുവനന്തപുരം, കേരളം, ഇന്ത്യ

PHONE: 0471- 2380910, 2380912, 2380895. Director: 0471- 2380908. Registrar: 0471- 2383506. Holography Studio: 0471- 2383211. Communication Training: 0471- 2721917.
Technology Extension: 0471- 2471300, Fax: 0471-2478222. Gorky Bhavan: 0471-2328659, Vazhuthacaud Office: 0471-2328659, Fax: 0471-2330667. e-mail: cdit@cdit.org.
Regional Centres: (Kayamkulam: 0479-2449440, Fax: 04792449747), (Ernakulam: 0484-2349466), (Kannur: 0497-2711910).

No.233/A1/Admn/2017/C-DIT

22.06.2017

The Secretary
Information & Public Relations Department
Government Secretariat
Thiruvananthapuram

Sir,

Sub: Centre for Development of Imaging Technology (C-DIT)- Framing of Comprehensive
Special Rules- submitting copies Government Orders - reg.
Ref: C-DIT letter of even no dated 12.06.2017.

Kind attention is invited to reference cited. I am forwarding herewith copies of Government Orders referred in the proposal for Draft Special Rules submitted vide letter cited, for ready reference.

It may also be noted there are some corrections in page no 29 & 30 of the Draft Special Rules for C-DIT. The corrected pages 29-30 and the PDF copy of the Draft Special Rules are also attached herewith.

Thanking you,

Yours faithfully,


JAYARAJ G
REGISTRAR

- Encl:
- 1.GO (MS)No.14/90/CAD dtd 11.5.1990.
 2. GO (MS)No.17/2003/CAD dtd 12.5.2003.
 3. GO (MS)No.25/2003/CAD dtd 9.7.2003.
 4. GO (Rt) No.196/2008/I&PRD dtd 18.8.2008.
 5. GO(Rt)No.222/2008/I&PRD dtd 29.09.2008..
 6. GO(MS)No.2/2011/I&PRD dated 8.2.2011.
 7. GO(MS)No.9/2015/I&PRD dtd 6.6.2015.
 8. GO(MS) No.6/2010/I&PRD dtd 8.9.2010.
 9. Existing approved Rules of Recruitment/Assessment promotion and staff pattern for C-DIT.

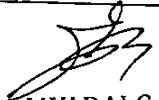
		post to be filled by transfer	Desirable: MBA or equivalent PG Diploma in Management from a recognized University or Institute.
--	--	-------------------------------	--

Technical Services cadre

BRANCH D1 -Engineering & Technology cadre

Category (1)		Method of appointment (2)	Qualification (3)
Category 1	Joint Director 81000-117600	By promotion from category 2	3 years' service in category 2
Category 2	Deputy Director 77400-115200	By promotion from category 3	3 years regular service in category 3
Category 3	Asst. Director 68700-110400	1.By promotion from category 4 2.By direct recruitment (ratio 25%)	3 years regular service in category 4
Category 4	a. Sr. Manager (Engineering)/ (Technology) 45800-89000	1.By promotion from category 5 a 2. By direct recruitment (ratio 25%)	5 years regular service in category 5a or c
	b.Sr. Systems Manager 45800-89000	1.By promotion/transfer from Category 5b below and from D3 - Software services cadre - Category 1 2.By direct recruitment (ratio 25%)	3 years regular service in category 5 below, or Software services cadre - Category 1
	c. Sr.Manager (Optical Image Processing 45800-89000	By promotion from Category 5c below	
Category 5	a. Manager (Engineering/Technology) 42500-87000	1.By promotion from category 6a 2.By direct recruitment (ratio 25%)	5 years regular service in category 6a
	b.Systems Manager 42500-87000	1.By promotion from category 6b 2. By direct recruitment (ratio 25%)	5 years regular service in category 6b

Director


JAYARAJ G.
REGISTRAR, C-DIT

	c.Manager (Optical Image Processing 42500-87000	1. By promotion from category 6c	
Category 6	a. Asst. Manager (Engineering/Technology) /39500-83000 b. Asst. Systems Manager /39500-83000 c. Scientific Officer (Optical Image Processing) /39500-83000	1.By transfer/internal selection from qualified candidates in C-DIT service; 2.By direct recruitment; 3.By promotion from Technical support cadre (in the ratio 2:1:1) <u>For item 6(c)</u> By direct recruitment or Or by promotion from Research Associates/Research Officers with 5 years service.	<u>For direct recruitment</u> B.Tech in CS/IT/EC/ INSTRUMENTATION/ E&E/ ELECTRICAL/CIVIL Engineering, Or, MCA, Or M.Sc (CS)/ MSc. in Physics/Mathematics/ Electronics with PGDCA, OR MBA (Information Systems) or equivalent qualification (All degrees should be obtained from a recognized University or Institute, with First class/60% marks or equivalent grade) <u>For promotion/by transfer appointment</u> i.Diploma in Engineering- 3 years course or MCA/M.Sc/BCA/B.Tech and ii. 5 years' service in D4- Technical support cadre <u>For direct recruitment for item (c)</u> i.M.Sc in Physics with 60% marks or equivalent grade. ii..M.Tech in Photonics or Optics iii.Research experience in optics/laser based applications/optical security products.

Director 4
226


JAYARAJ G.
REGISTRAR, C-DIT

0077729



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY

An Autonomous Institution under Govt. of Kerala

സെന്റർ ഫോർ ഡെവലപ്മെന്റ് ഓഫ് ഇമേജിംഗ് ടെക്നോളജി

കേരളസംസ്ഥാന സർക്കാരിനു കീഴിലുള്ള സ്വയംഭരണ സ്ഥാപനം

Chitrangali Hills, Thiruvallom, Thiruvananthapuram 695 027, Kerala, India

ചിത്രാഞ്ജലി, തിരുവല്ലം, തിരുവനന്തപുരം, കേരളം, ഇന്ത്യ

PHONE: 0471- 2380910, 2380912, 2380895. Director: 0471- 2380908. Registrar: 0471- 2383506. Holography Studio: 0471- 2383211. Communication Training: 0471- 2721917.

Technology Extension: 0471- 2471300, Fax: 0471-2478222. Gorky Bhavan: 0471-2328659, Vazhuthacaud Office: 0471-2328659, Fax: 0471-2330667. e-mail: cdit@cdit.org.

Regional Centres: (Kayamkulam: 0479-2449440, Fax: 04792449747), (Ernakulam: 0484-2349466), (Kannur: 0497-2711910).

No.233/A1/Admn/2017/C-DIT

24.01.2018

The Secretary
Electronics & Information Technology
Government Secretariat
Thiruvananthapuram

Sir,

Sub: C-DIT – Framing of Comprehensive Special Rules – Corrections forwarded - reg
Ref: C-DIT letter of even no dated 22.06.2017.

With reference to the draft Special Rules forwarded vide letter cited above, it is brought to your kind attention that certain typographical errors have inadvertently occurred in the document, necessitating changes to be effected-as per details given below.

I) In D. Technical Service Cadre (page no.13)
Branch D1- Engineering & Technology Cadre

Category	Post	To be changed as
I	Joint Director 81000-117600	Additional Director 81000-117600
II	Deputy Director 77400-115200	Joint Director 77400-115200
III	Assistant Director 68700-110400	Deputy Director 68700-110400

14. II) . In Branch D2- Communication cadre (page no.14)

Category	Post	To be changed as
I	Joint Director 81000-117600	Joint Director 77400-115200

65

Above corrections in para I & II are also, to be made applicable in page no.5,6, 29 & 31 respectively of the draft Special rules.

III). In Branch D2, Communication cadre (page 32 &33).

Category (5)	Serial nos to be changed as
a). Producer / Programme coordinator	a) Producer / Programme coordinator
b). Video Editor	b). Video Editor
a). Designer (Graphics/web)	c). Designer(Graphics/web)
b). Cameraperson	d). Cameraperson
c).Content Editor	e). Content Editor

Yours faithfully,


JAYARAJ G
REGISTRAR

Encl: Corrected pages of Special Rules.

-3- 67

Category 5	Assistant Manager 36600-79200
Category 6	i. Jr. Manager-HG /35700-75600 ii. Jr. Manager 9190-15510/30700-65400
Category 7	a.Sr.Project Associate b.Sr.Marketing Executive 8790-13610/29200-62400
Category 8	a.Project Associate b.Marketing Executive 7990-12930/26500-56700

B. Technical Services cadre

BRANCH D1 -Engineering & Technology cadre

Category (1)	
Category 1	Additional Director 81000-117600
Category 2	Joint Director 77400-115200
Category 3	Deputy Director 68700-110400
Category 4	Sr. Manager (Engineering)/(Technology) 45800-89000
	Sr. Systems Manager 45800-89000
Category 5	a)Manager(Engineering/Technology) 42500-87000
	b)Systems Manager 42500-87000
Category 6	a)Asst. Manager (Engineering/Technology) b)Asst. Systems Manager 39500-83000



[Handwritten signature]

68 69

BRANCH D2 - Communication cadre

Category (1)	
Category 1	Joint Director 77400-115200
Category 2	Deputy Director 68700-110400
Category 3	Assistant Director 45800-89000
Category 4	a)Senior Producer/ Senior Programme Coordinator 40500-85000
	b)Senior Editor*/Senior Designer 40500-85000
	c)Senior Cameraperson* 40500-85000
Category 5	a)Video Producer/Programme Coordinator 36600-79200
	b) Editor * 36600-79200
	c)Designer (Graphics/Web) 36600-79200
	d)Cameraperson* 36600-79200
	e)Content Editor 36600-79200
Category 6	a) Asst. Producer b) Asst. Video Editor/ Asst. Sound Editor c) Asst. Designer d) Asst. Cameraperson e) Reporter / Content Development Assistant 27800-59400
Category 7	a)Sr. Camera Assistant b)Sr.Editing Assistant/ Sr.Sound Recording Assistant c) Sr.Animation/Graphics/ Design Assistant d)Sr. Production Assistant 22200-48000
Category 8	Technician a)Camera Assistant- Grade I



[Handwritten signature]

71

Category 5	Assistant Manager 35600-75200	By promotion from category 6, or By direct recruitment (ratio 25% for direct recruitment)
Category 6	i. Jr. Manager-HG 35700-75600 ii. Jr. Manager 9190-15510/30700-65400	By promotion from category 7 By transfer from eligible regular employees in C-DIT service, in case candidates for appointment by 1 are not available. By direct recruitment, in case candidates for appointment by 1 & 2 are not available. 1/3 posts will be in HG
Category 7	a. Sr. Project Associate b. Sr. Marketing Executive 8790-13610/29200-62400	By ratio promotion from category 8a/8b respectively in the ratio 1:1
Category 8	a. Project Associate b. Marketing Executive 7990-12930/26500-56700	1. By promotion by transfer/internal selection from other cadres/branches 2. By direct recruitment <i>Note: The ratio of direct recruitment to transfer promotion will be 1:1 with first post to be filled by transfer</i>

D. Technical Services cadre

BRANCH D1 -Engineering & Technology cadre

Category (1)	Method of appointment (2)
Category 1 Additional Director 81000-117600	By promotion from category 2
Category 2 Joint Director 77400-115200	By promotion from category 3
Category 3 Deputy Director 68700-110400	1. By promotion from category 4 2. By direct recruitment (ratio 25%)
Category 4 a. Sr. Manager (Engineering)/ (Technology) /45800-89000 b. Sr. Systems Manager /45800-89000	1. By promotion from category 5 2. By direct recruitment (ratio 25%)
Category 5 a. Manager (Engineering/ Technology) 42500-87000 b. Systems Manager 42500-87000	1. By promotion from category 5 and from Software services cadre category 1 2. By direct recruitment (ratio 25%)
Category 6 a. Asst. Manager (Engineering/Technology) b. Asst. Systems Manager / 39500-83000	1. By promotion from category 6 2. By direct recruitment (ratio 25%)
	1. By transfer/internal selection from qualified candidates in C-DIT service; 2. By direct recruitment; 3. By promotion from Technical support cadre. (in the ratio 2:1:1)



73

BRANCH D2 - Communication cadre

Category (1)		Method of appointment (2)
Category 1	Joint Director 77400-115200	By promotion from category 2
Category 2	Deputy Director 68700-110400	By promotion from category 3 or by direct recruitment; in case of non-availability of suitable candidates in the line of promotion, for two years in a row,
Category 3	Assistant Director 45800-89000	By promotion from category 4
Category 4	a.Senior Producer/ Senior Programme Coordinator 40500-85000	By promotion from category 5 a
	b.Senior Editor*/Senior Designer 40500-85000	By promotion from category 5 b or 5 c
	c.Senior Cameraperson* 40500-85000	By promotion from category 5 d
Category 5	a) Producer/Programme Coordinator 36600-79200	1.By direct recruitment 2. By promotion from category 6 (ratio 25%)
	b) Editor * 3660079200	
	c) Designer (Graphics/Web) 36600-79200	
	d) Cameraperson* 36600-79200	
	e) Content Editor 36600-79200	
Category 6	a) Asst. Producer b) Asst. Video Editor/ Asst. Sound Editor c) Asst. Designer d) Asst. Cameraperson e) Reporter / Content Development Assistant 27800-59400	By transfer from qualified candidates in C-DIT, Or by direct recruitment; in the absence of suitable candidates for appointment by transfer.
Category 7	a)Sr. Camera Assistant b)Sr. Editing Assistant /Sr. Sound Recording Assistant c) Sr.Animation/ Graphics/ Design Assistant d)Sr. Production Assistant 22200-48000	50% by direct recruitment 50% by promotion, from candidates having qualifications in col. 3 and with 3 years' experience in Category 8 (If no internal candidates are available, 100% direct recruitment will be done)
Category 8	<u>Technician</u> a)Camera Assistant- Grade I	By ratio promotion from Category 9 in the ratio 1:1



		post to be filled by transfer	Desirable: MBA or equivalent PG Diploma in Management from a recognized University or Institute.
--	--	-------------------------------	--

Technical Services cadre

BRANCH D1 -Engineering & Technology cadre

Category (1)	Method of appointment (2)		Qualification (3)
Category 1	Additional Director 81000-117600	By promotion from category 2	3 years' service in category 2
Category 2	Joint Director 77400-115200	By promotion from category 3	3 years regular service in category 3
Category 3	Deputy Director 68700-110400	1.By promotion from category 4 2.By direct recruitment (ratio 25%)	3 years regular service in category 4
Category 4	a. Sr. Manager (Engineering)/(Technology) 45800-89000	1.By promotion from category 5 a 2. By direct recruitment (ratio 25%)	5 years regular service in category 5a or c
	b. Sr. Systems Manager 45800-89000	1.By promotion/transfer from Category 5b below and from D3 - Software services cadre - Category 1 2.By direct recruitment (ratio 25%)	3 years regular service in category 5 below, or Software services cadre - Category 1
	c. Sr. Manager (Optical Image Processing) 45800-89000	By promotion from Category 5c below	
Category 5	a. Manager (Engineering/Technology) 42500-87000	1.By promotion from category 6a 2.By direct recruitment (ratio 25%)	5 years regular service in category 6a



[Handwritten signature]

BRANCH D2 - Communication cadre

Category (1)	Method of appointment (2)		Qualification (3)
Category 1	Joint Director 77400-115200	By promotion from category 2	3 years' service in category 2
Category 2	Deputy Director 68700-110400	By promotion from category 3 or in case of non-availability of suitable candidates in the line of promotion, for two years in a row, by direct recruitment	Same as in category 5 below, with 15 years professional experience in relevant area. <u>For promotion</u> 5 years' service in category 3
Category 3 –	Assistant Director 45800-89000	By promotion from category 4	Same as in category 5 below, with 15 years professional experience in relevant area. <u>For promotion</u> 5 years' service in category 4
Category 4	Senior Producer/ Senior Programme Coordinator 40500-85000	By promotion from category 5 a	Same as in category 5 below, with 8 years professional experience in relevant area.. <u>For promotion</u>
	Senior Editor/Senior Designer 40500-85000	By promotion from category 5 b or 5 c	8 years' service in category 5
	Senior Cameraperson 40500-85000	By promotion from category 5 d	



Category 5	a) Producer/ Programme Coordinator 36600-79200	By direct recruitment or by promotion from category 6 (25%)	1. Degree in any discipline from a recognized university 2. Three year Degree/Diploma in Film Production/Direction/Cinematography/Videography/Editing//Digital Film or Media production/Communication, from a recognized film and television/media institute or University, or equivalent qualification. <u>OR,</u> 1. Post graduate degree from a recognized university 2. One year Diploma in Communication/ Journalism/Media from a recognized institute Or PGSDSC/DDMP of C-DIT <u>AND</u> 3. Three years professional experience in scripting and direction of at least 3 short films or documentaries in a major production house or TV studio or media industry or independently. 4. Exposure to new media techniques and social media desirable
	b) Video Editor c) Designer (Graphics/Web) 36600-79200		For Cameraperson/Editor post, good knowledge of FCP/Adobe Premiere or other digital editing software and independent Camerawork/Editing of at least 5 productions, will be also essential. <u>For category 3(c)</u> B.F.A or B.Tech/MCA/M.Sc. (CS) or Professional degree/Post graduation in Design, with 3 years professional



[Handwritten signature]

79
b

			experience
	d) Cameraperson 36600-79200 e) Content Editor 36600-79200		<u>For promotion for all categories a, b, c & d</u> Degree/Diploma with 5 years' experience in category 6
Category 6	a) Asst. Producer b) Asst. Video Editor/ Asst. Sound Editor c) Asst. Designer d) Asst. Cameraperson e) Reporter / Content Development Asst. 27800-59400	By transfer from qualified candidates in C-DIT, Or by direct recruitment, in the absence of suitable candidates for appointment by transfer.	For direct recruitment: (i) Degree/ 3 year Diploma in any discipline, and <u>For item (a,b, c & d)</u> Diploma in Film making/ Direction/ Cinematography/Videography/ Video editing/Animation /Sound Engineering from a Government institute or a private institute of repute; Or, PGDSDC/DDMP of C-DIT <u>For item (e)</u> PG Diploma in Journalism /Communication and (for all methods) (ii) Min. 3 years professional experience in the relevant area. <u>For appointment by transfer</u> 1. Degree/Diploma 2. 5 years' experience in category 7 or 8 or 9 or together.
	a) Sr. Camera Assistant b) Sr.Editing/ Sound	a) 50% by direct recruitment b) 50% by promotion, from	1. 12 th class 2. Diploma/Certificate in Videography/Digital



[Handwritten signature]

0081968



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY

An Autonomous Institution under Govt. of Kerala

സെന്റർ ഫോർ ഡെവലപ്മെന്റ് ഓഫ് ഇമേജിംഗ് ടെക്നോളജി

കേരളസംസ്ഥാന സർക്കാരിനു കീഴിലുള്ള സ്വയംഭരണ സ്ഥാപനം

Chitrangadi Hills, Thiruvallam, Thiruvananthapuram 695 027, Kerala, India

ചിത്രാഞ്ജലി, തിരുവല്ലം, തിരുവനന്തപുരം.

PHONE: 0471- 2380910, 2380912, 2380895. Director: 0471- 2380908. Registrar: 0471- 2383506.

e-mail: cditi@cditi.org, headoffice@cditi.org

C-DIT

No.233/A1/Admn/2013/C-DIT

10.05.2019

The Secretary
Electronics & Information Technology Department
Secretariat
Thiruvananthapuram

The Principal Secretary to the Government
Finance (PUC) department
Secretariat

Sir,

Sub: C-DIT – Estt – Special Rules- Revised proposal - reg

Ref: 1. Minutes of 24th Governing Body meeting held on 19.02.2019

2. Letter No. PUC 2/38/2018- Fin dated 11.03.2019 from Finance Dept

3. Letter No.ITC/181/2017 dated 03.04.2019.

With reference to the meeting held on 12.02.2019 and the letter cited 2nd and 3rd above, I am forwarding herewith a revised proposal for Special Rules for C-DIT, including category/post/scale of pay, method of appointment, qualifications and duties and responsibilities (Annexure A)

The details of new posts to be created (71 nos) and existing posts to be re - designated /converted/ upgraded (55 nos) are submitted as Annexure B.

The above documents have been prepared as per the changes/ decisions approved by the 76th Executive Committee meeting and 24th Governing body meeting of C-DIT.

The total financial commitment estimated for the new post creation will be Rs. 23,48,040/- and for upgradation will be Rs. 1,25,030/- per month (Rs 2,96,76,840/- per year). This will be met from the internal revenue generated by C-DIT from its activities.

It is requested that approval may be accorded for revised Special Rules and post creation /upgradation as above at the earliest.

Thanking You,

Yours faithfully

JAYARAJ G
REGISTRAR

0088490



www.cdit.org

**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY**

An Autonomous Institution under Govt. of Kerala

സെന്റർ ഫോർ ഡെവലപ്മെന്റ് ഓഫ് ഇമേജിംഗ് ടെക്നോളജി

കേരളസംസ്ഥാന സർക്കാരിനു കീഴിലുള്ള സ്വയംഭരണ സ്ഥാപനം

Chiranjali Hills, Thiruvallam, Thiruvananthapuram 695 027, Kerala, India

ചിത്രാഞ്ജലി, തിരുവല്ലം, തിരുവനന്തപുരം.

PHONE: 0471- 2380910, 2380912, 2380895. Director: 0471- 2380908. Registrar: 0471- 2383506.

e-mail: cdit@cdit.org, headoffice@cdit.org

C-DIT

No.233/A1/Admn/2013/C-DIT

14.02.2020

**Principal Secretary to Govt.
Electronics & Information Technology Dept.
Secretariat**

**Addl.Chief Secretary to Government
Finance Department
Secretariat
Thiruvananthapuram**

Sir,

Sub: C-DIT- Revised Special Rules- Amended proposal for post upgrading/conversion and rules-reg.

Ref: Our letter of even reference dated 10.05.2019

1. With respect to the revised special Rules for C-DIT under consideration of the Finance department in Government, we are submitting herewith the amended proposal for post upgrading and conversion included as Annexure-B along with the letter cited above.

2. It is proposed that the following sanctioned regular posts in C-DIT service, may be upgraded to the corresponding higher posts as noted against each, on one-time basis as personal scales. The qualifications and minimum period of service required for filling up the posts will be as fixed by C-DIT in accordance with the approved Service rules/Special Rules. The posts shall be filled up from among the qualified candidates working on regular basis in the feeder/converted categories of posts, and by following the seniority norms as per the Service rules. The higher posts will revert to the respective entry cadre posts, as and when the incumbents retire from service.

Sl. No.	Present post to be upgraded or converted & sanctioned scale of pay (existing scale of pay/TBHG drawn in brackets)	G.O. No. & date by which post was sanctioned/regularised	Higher/Upgraded Post (new) in lieu of junior post & Scale of pay	No of posts to be upgraded/converted
1	Marketing Executive - 26500-56700,	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Asst Manager (Systems/Projects - 1 each), 35700-75600	2

346

2	Project Associate 26500-56700, (30700-65400)	G.O.(MS).No.2/2011/I&PRD dated 8.02.2011	Asst Manager (Marketing), 35700-75600	2
3	Research Assistant 26500-56700 (BP 52800)	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Junior Manager (Admn) 30700-65400	1
4	Office Assistant (Admn) 26500-56700	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008 - 4 nos.	Sr. Office Assistant (Admn) 29200-62400	2
5	Office Assistant (Accts) 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015 -6nos.	Sr. Office Assistant (Accounts) 29200-62400	1
6	Data Entry Operator 18000-41500	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Computer Assistant 22200-48000	1
7	Technical Assistant (Electronics) 26500-56700 (30700-65400)	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Asst Manager (Engineering) 39500-83000	2
8	Technical Assistant 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Systems Analyst 36600-79200	1
9	Technical Assistant-1no./ Programmer -1no. 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Jr.Systems Analyst 30700-65400	2
10	Technical Assistant-1no./ Jr.Programmer-1no. 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Sr.Programmer 29200-62400	2
11	Technical Assistant (Electrical) 26500-56700 (30700-65400)	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Asst Engineer (Electrical) 39500-83000	1
12	Technical Assistant (Electronics) 26500-56700	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Technical Supervisor (Electronics) 30700-65400	1
13	Technical Assistant- 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Technical Supervisor (Hardware-1no./ Networking-1no./ Project support services- 2nos.) 30700-65400	4
14	Research Assistant (Multimedia) 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Technical Supervisor (Multimedia) 30700-65400	1
15	Technical Assistant 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Senior Technical Assistant (Electronics/ Computer/Others) 29200-62400	5
16	Data Entry Operator 7990-12930(PR)/ 18000-41500 (BP 41500+ 1000 stagnation incr.)	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Supervisor (Stores) 30700-65400	1

347

17	Jr. Technician (Video Archives) 19000-41500 (26500-56700)	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Archives Assistant 27800-59400	1
18	Data Entry Operator 18000-41500 (22200-48000)	G.O.(MS).No.2/2011/I&PRD dated 8.02.2011	Library Assistant 26500-56700	1
19	Jr. Technician (various categories)/ Web designer/ Video Archives Asst 19000-43600	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Technician (various categories) 22000-48000	5
20	Jr. Technician- Animation 19000-43600 (26500-56700)	G.O.(MS).No.2/2011/I&PRD dated 8.02.2011	Technical Supervisor (Animation) 30700-65400	1
21	Content Developer 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Sr.Content Developer 30700-65400	1
22	Reporter 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Sr.Reporter 27800-59400	1
23	Jr. Technician- Civil 19000-43600 (26500-56700)	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Asst Cameraman 27800-59400	1
24	Production Assistant 19000-43600	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Sr.Production Assistant 22200-48000	1
25	Camera Assistant 19000-43600 (22200-48000)	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Course Supervisor (Communication) 30700-65400	1
26	Research Assistant (Linguistics) 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Research Associate (Linguistics) 30700-65400	1
27	Technical Assistant 26500-56700	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Course Supervisor (Technology Extension) 30700-65400	1
29	Helper 17500-39500 (19000-43600)	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Messenger 20000-45800	4
30	Helper 17500-39500	G.O.(MS).No.9/2015/I&PRD dated 06.06.2015	Photocopy operator 18000-41500	1
31	Light Assistant 17500-39500 (19000-43600)	G.O.(MS).No.2/2011/I&PRD dated 8.02.2011	Sr.Light Assistant 20000-45800	1
32.	Junior Executive (Accounts) 35700-75600	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Asst Manager (Finance & Accounts) 39500-83000	1

348

33	Asst Manager (PPC) 35700-75600	G.O.(Rt).No.196/08/I&PRD dated 18/08/2008 & G.O. (Rt).No.222/08/I&PRD dated 29/09/2008	Asst Manager (Planning) 36600-79200	1
			Total no. of posts to be upgraded	52

3. It is proposed that the following sanctioned post of Field Officer which was regularised in C-DIT service, with central scale of pay, with effect from 1.10.2000, may be converted to the corresponding state scale of pay as noted, with effect from 1.01.2016, on one-time basis, to be treated as personal scale of the present incumbent. The total pay +DA drawn by the incumbent in the central scale as on 31.12.2015 will be protected and excess salary will be treated as special allowance; but no recovery of the excess amount drawn till date will be made. Future increases in pay in the state scale will not be paid and will be adjusted against the special allowance, till it is equalised. Further increase in pay beyond this rate will be paid in cash. The post of 'Field Officer' will stand abolished once the present incumbent retires or otherwise gets relieved from service.

Field Officer	Existing central scale Rs.2200-4000 (1986PR)/ 8000-13500 (1996PR)/ 15600-39100+GP5400 (2006PR)	To be converted to state scale of pay of 35700-75600 , wef 1.01.2016 with Time Bound Higher Grades, to be allowed as per state government norms, by counting the total service from the date of regularization (1.10.2000).
----------------------	--	--

4. The following regular sanctioned posts in C-DIT service, drawing central scales of pay which are vacant due to retirement on superannuation/resignation of the incumbents, may be converted to the new categories/posts as below and allowed corresponding/lower state scales of pay noted against each. The appointment to these posts will be made by C-DIT by strictly following the service rules and recruitment rules as approved by the Government.

Sl.No.	Name of sanctioned post, Central scale of pay (entry cadre)	To be converted as below in State scale of pay	No. of posts
1.	Deputy Director (Projects) Rs.2200-4000(1986PR)/8000-13500 (1996PR)/15600-39100+GP5400 (2006PR)	Manager (Projects) 39500-83000	1
2.	Deputy Director (Productions) Rs.2200-4000(1986PR)/8000-13500 (1996PR)/15600-39100+GP5400 (2006PR)	Senior Producer (Communication) 39500-83000	1
3.	Deputy Director (TAAS) Rs.2200-4000(1986PR)/8000-13500 (1996PR)/15600-39100+GP5400 (2006PR)	Senior Engineer (Technology) 39500-83000	1
4.	Scientific Officer (DECOM). 2000-3500 (1986PR)	Systems Manager 39500-83000	1
5.	Senior Cameraman Rs.2200-4000(1986PR)/8000-13500 (1996PR)/15600-39100+GP5400 (2006PR)	Video Producer 36600-79200	1

349

6.	Senior Editor Rs.2200-4000(1986PR)/8000-13500 (1996PR)/15600-39100+GP5400 (2006PR)	Senior Designer 36600-79200	1
7.	Scientist (Optical Image Processing) Rs.2200-4000(1986PR)/8000-13500 (1996PR)/15600-39100+GP5400 (2006PR)	Scientific Officer (Optical Image Processing) 39500-83000	1
8	Joint Director 3000-4500/ 15600-39100+GP 6600 (2006PR)	Joint Director (Technology) 77400-115200 (with B.Tech/M.Tech & 15 years professional experience)	1
9	Scientist (Social Sciences) Rs.2200-4000(1986PR)/8000-13500 (1996PR)/15600-39100+GP5400 (2006PR)	Asst Manager (HR) 36600-79200	1

5. All the expenditure arising out of the upgradation/conversion of new posts, in lieu of existing sanctioned posts shall be borne by C-DIT from its own revenue and no money shall be provided by the Government.

6. C-DIT may be permitted to make appointment to the sanctioned posts and all arising vacancies hereof, by direct recruitment/promotion/transfer, strictly following the Recruitment rules/Service Rules and Special Rules approved by the Government.

7. Revised tables as per para 3, 4 & 5 of the Special rules, incorporating the sanctioned posts only, qualifications and method of appointment etc. will be submitted later.

8. C-DIT Special Rules as per Clauses 1 to 14, forwarded by our letter cited above, may be approved by incorporating the above modifications also.

Thanking you,

Yours faithfully,


JAYARAJ G.
DIRECTOR, C-DIT

0084489



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY

An Autonomous Institution under Govt. of Kerala

സെന്റർ ഫോർ ഡെവലപ്മെന്റ് ഓഫ് ഇമേജിംഗ് ടെക്നോളജി

കേരളസംസ്ഥാന സർക്കാരിനു കീഴിലുള്ള സ്വയംഭരണ സ്ഥാപനം

Chitrangali Hills, Thiruvallam, Thiruvananthapuram 695 027, Kerala, India

പ്രിന്റിംഗ്, കോപ്പിംഗ്, കിരണചിത്രം, കിരണചിത്രം.

PHONE: 0471- 2380910, 2380912, 2380895. Director: 0471- 2380908. Registrar: 0471- 2383506.

e-mail: cditi@cditi.org, headoffice@cditi.org

C-DIT

No.233/A1/Admn/2020/C-DIT

26.06.2020

The Principal Secretary
Electronics & Information Technology
Government Secretariat
Thiruvananthapuram

Sir,

Sub: C-DIT - Framing of Special Rules - Revised proposal -Submitting-reg

Ref: 1. Letter No. IT-C1/181/2017/-ITD dated 07.02.2020

2. Minutes of 25th Governing Body Meeting of C-DIT held on 16.03.2020,
agenda item no.25.03.

Kind attention is invited to references cited. As per the agenda item no. GB 25.03. Governing Body have approved the revised draft of C-DIT Special Rules incorporating certain changes, which is appended herewith along with a brief report thereon and the details called for the in new format vide reference (1) cited for further consideration and approval. Copies of feedback in this regard obtained from service organizations and employees/individuals are also enclosed.

Yours faithfully,


REGISTRAR

Encl.

1. Draft revised Special Rules approved by GB dated 16.03.2020.
2. Brief Report regarding draft Special Rules.
3. Details in the required format.
4. Copies of representations received from Service Organizations and employees.

FCD
26/6/2020
By Sandhya

GROUPS: • Commutation • Technology • Education and Training • Management Services
• Video Production • Web Services • Optical Image Processing • Informatics • E-Governance Implementation • Engineering Services
• Research and Development • Digitization • Data Security • Technology Extension • Communication Course • Cybersri • System Integration

Report on Special Rules

The 22nd GB meeting of C-DIT held on 27.03.2017 approved the draft special rules and authorised Director, C-DIT to verify the same and forward to Government for consideration and approval. Accordingly, C-DIT vide letter No.233/A1/Admn/2017/C-DIT dated 12.06.2017 submitted a copy of the revised draft special rules for approval of Government. Later, certain corrections/typographical errors were noticed and the same was brought to the notice of Government by letters dated 22.06.2017 & 24.01.2018. Thereafter, a meeting was convened by the Principal Secretary, Finance on 12.02.2019. Government vide letter dated 03.04.2019 requested to furnish a draft comprehensive report on revised special rules including posts to be re designated, duties and responsibilities assigned to each post, number of posts required including higher posts and the financial commitment involved and its source. C-DIT vide letter dated 10.05.2019 submitted a revised proposal for post creation and upgradation with the approval of the 76th EC meeting and 24th Governing Body meeting of C-DIT.

Subsequently, a revised proposal incorporating few changes in the posts /designations to be upgraded /converted and scale of pay and adding conversion of posts which have fallen vacant in between was prepared by the then Director as per his discussion with the Office of Finance Minister. An amended proposal was submitted to Government by the Director vide letter dated 14.02.2020, which was ratified by the 25th Governing Body meeting of C-DIT. The 25th Governing Body meeting of C-DIT held on 16.03.2020 approved the revised draft special rules incorporating the changes proposed which is enclosed as Annexure-II. (item 25.03).

The draft special rules approved by the Governing Body was circulated among the service organizations and permanent employees. Service organizations and some employees and Head of the Departments have furnished various representations with regard to further amendments in the rules. Some of the observations and concerns are summarised below for perusal.


26/6/20

1. Various methods for filling up the posts proposed in the special rules are direct, transfer, selection and Promotion. Hence some posts have to be created, some upgraded and some redesignated.
2. A common hierarchy has to be provided in each division / department and additional posts created by considering specific needs of the division / department.
3. Specific rules are needed for the promotion prospects of employees in Central/ CSIR pattern. Their eligibility for assessment promotions and entitlements also have to be prescribed.
4. Feeder category in the case of some posts are not mentioned and the number of posts are not mentioned.
5. Balancing of pay scales vis a vis hierarchy of posts among the divisions is needed i.e categories now in the same scale should not be placed in different scales after promotion/up gradation.
6. Qualification/ experiences need refinement in many cases.
7. 'Direct recruitment' may be changed to 'transfer / promotion failing which direct' or ratio of direct to existing employees may be prescribed, except in the case of entry level posts.
8. Posts of Director and Registrar have to be as per MOA of C-DIT. Similarly, provision for deputation from the Government for AO/ FO posts may be prescribed
9. Reservation as applicable to State Government Service may be provided.
10. Discussions with Service Organizations is proposed before finalizing the draft rules.

The report is furnished for examination and further consideration.


REGISTRAR

C-DIT SPECIAL RULES (See Rules 3, 4 & 5)

TABLE

C-DIT - List of sanctioned /existing/proposed posts as per revised Special Rules

Sl. No	Name of post/ Scientist or equivalent grade (as per CSIR pattern)	Qualification	Method of Recruitment	Appointing Authority	Duration of probation	Training and tests to be passed during probation	Promotion in the category class of service
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
A. Authorities as per the Rules and Regulations appointed by the Government							
1	Director	As decided by the Government	Direct	Government	NA	NA	-
2	Registrar	As decided by the Government	Direct	Government	NA	NA	-
B.# Scientific, Video Production and Academic staff (CSIR/central scale of pay)							
3	Scientist-H/Outstanding Scientist* *proposed for approval	5 years service in Scientist F/G grade	Direct	C-DIT	NA	NA	NA
4	Scientist G (Existing post- Joint Director) - to be converted to state scale	5 years service in Scientist F	By promotion	C-DIT	1 year on duty within a period of 2 years' service.	"	-
5	Scientist F	5 years service in Scientist E2	By promotion	C-DIT	"	"	Scientist - G
6	Scientist - E2 (Existing post - Deputy Director (Projects) - to be converted to state scale	5 years service in Scientist E1 (Also see proposed amended provisions as per Rule 12.1 and 12.2 below)	By promotion	C-DIT	"	"	Scientist - F



[Handwritten signature]
26/6/20

7	Scientist - E1 (Existing posts - Engineer (Electrical), Scientist (Civil), Scientist (Geo Informatics)	5 years service in Scientist C (Also see proposed amended provisions as per Rule 12.1 and 12.2 below)	By promotion	C-DIT	"	"	Scientist E2
8	Scientist C Existing posts - Scientist (Software) - 3nos./ Deputy Director (TAAS) -1 (to be converted to state scale)	5 years service in Scientist B (Also see proposed amended provisions as per Rule 12.1 and 12.2 below)	By promotion	C-DIT	"	"	Scientist E1
9	Scientist- B (Entry cadre) (Existing posts - Scientist (Optical Image Processing)-1/ Scientist (Social Sciences-1)/ Field Officer-1/ Scientific Officer (DECOM-1) (all to be converted to state scale), and Project Associate-1	1st Class (60% marks) M.Sc./ 1 st Class (60% marks) B.E./B.Tech or M.A. with 55% marks in Humanities/Social Sciences or M.E./M.Tech/M.Phil or Ph.D (Science/Social Sciences)	Direct	C-DIT	1 year on duty within a period of 2 years' service.	"	Scientist C
10	Scientist / Producer - E2 (Existing post - Deputy Director (Production))- (to be converted to state scale)	5 years service in Scientist / Producer - E1 grade (Also see proposed amended provisions as per Rule 12.1 and 12.2 below)	By promotion	C-DIT	"	"	NA
11	Scientist / Producer - E1 (Existing posts - Senior Editor-1, Senior Cameraman -1) - (to be converted to state scale)	5 years service in Scientist / Producer - C grade (Also see proposed amended provisions as per Rule 12.1 and 12.2 below)	By promotion	C-DIT	"	"	Scientist/ Producer E2
12	Scientist / Producer - C (Existing posts - Editor-1 Programme Co-ordinator-	5 years service in Scientist / Producer - B grade (Also see proposed amended provisions as per Rule 12.1 and 12.2 below)	By promotion	C-DIT	"	"	Scientist/ Producer E1



26/1/20

b. Similarly, the existing posts of Programme Coordinators-3nos. and Editor-1no. (Sl.no. 12 & 13 above), will continue to be in the CSIR/Central scales of pay, till the incumbents occupying the posts retire or vacate the posts. When the posts are vacated due to retirement/resignation or other reasons, the posts will be converted to suitable State scales of pay, as provided in Branch E- Communication cadre below.

c. The existing sanctioned post of Field Officer (Sl.No.9) will be converted to state scale of pay.

d. All other Scientist or equivalent category posts as in Sl.no. 3 to 11 above which are vacant will be converted to posts with suitable State scales of pay, as provided in Branch C1 - Management Services cadre and Branch D1- Engineering & Technology cadre, Branch E - Communication cadre and Branch F - Research, Education and Academic cadre below as the case may be.

Sl. No	Name of post/ category	Qualification	Method of Recruitment	Appointing Authority	Duration of probation	Training and tests to be passed during probation	Promotion in the category class of service
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Branch C1. Management Services Cadre							
1	Assistant Manager (Marketing)* *proposed by upgradation/conversion from existing posts	Prescribed years of service as Project Associate/Marketing Executive	By transfer/ promotion from eligible posts	C-DIT	One year on duty within a period of 2 years.	Not prescribed	Not prescribed
2	Assistant Manager (HR) @ *proposed by conversion from sanctioned post in central scale	Post-graduate degree of any recognised University /B.Tech/MBA or equivalent qualification, with 5 years professional experience in human resources management or training, out which 2 years should be in a supervisory position.	by Direct recruitment	C-DIT	One year on duty within a period of 2 years.	Not prescribed	Not prescribed
3	Assistant Manager (Planning)@	Post-graduate degree of any recognised University or equivalent qualification,	by Direct recruitment	C-DIT	One year on duty	Not prescribed	Not prescribed

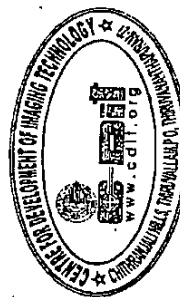
26/6/20



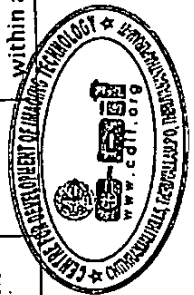
13	2)	Scientist / Producer - B (Entry cadre) (Existing posts -Programme Co-ordinator-1)	1. Post graduate degree 2. Post graduate Diploma in Science and Development Communication or Degree of a recognized University and Degree or Diploma or equivalent in Film or TV Direction/ Production of film Editing or Motion Picture photography / Cinematography or sound recording and sound Engineering from a recognized University or Master's Degree of a recognized University and independent experience in the production work of a least 5 feature or short films or video films. Or Degree of Diploma or equivalent in Film or TV Director/Production or Film Editing, or Motion Picture Photography/Cinematography or Sound Recording and Sound Engineering from a recognized University/ Institute and At least 2 years' professional experience including independent experience in the production work of at least 5 feature or short films or video films Or Degree of a recognized University and at least 4 years professional experience including independent experience in the production work of a at least 5 feature/ short films or video films Desirable: Good knowledge of film and TV medium in India and abroad for all posts.	Direct	C-DIT	1 year on duty within a period of 2 years' service.	"	Scientist/ Producer C
----	----	---	--	--------	-------	---	---	--------------------------

Note:

- a. The existing posts of Scientist (Civil)-1no; Engineer (Electrical-1 and - Scientist (Software)- 3, Scientist (Geoinformatics)-1 no. and Project Associate - 1no. as per Sl.No.7 & 8 above, will continue to be in the CSIR/Central scales of pay till the incumbents occupying the posts retire or vacate the posts. When the posts are vacated due to retirement/resignation or other reasons, the posts will be converted to suitable state scales of pay, as provided in Branch C1 - Management Services cadre, Branch D1- Engineering & Technology cadre and Branch F - Research, Education and Academic cadre below, as the case may be.

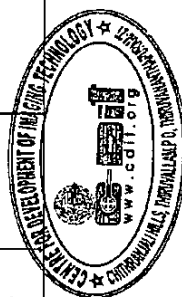


	(To be converted from existing vacant post of Asst Manager (PPC))	with 5 years professional experience in planning, project execution/coordination or training, out of which 2 years should be in a supervisory position.			within a period of 2 years.	
4	Field Officer# (proposed to be converted from existing post in central scale) # vanishing post	Degree or Post graduation with 10 years professional experience in project coordination/training/field research	by Direct recruitment	C-DIT	One year on duty within a period of 2 years.	Not prescribed
5	Project Associate	Post graduate degree of any recognized University/B.Tech or equivalent qualification Or Degree in any discipline with 5 years' experience in a regular post in office administration Desirable: MBA or 2 year PG Diploma in Management from a recognized University or Institute.	Direct / or by transfer from eligible feeder categories	C-DIT	"	Assistant Manager
6	Marketing Executive	Post graduate degree/B.Tech of any recognized University or equivalent qualification Or Degree in any discipline with 5 years' experience in a regular post in office administration Desirable: MBA or 2 year PG Diploma in Management from a recognized University or Institute.	Direct / or by transfer from eligible feeder categories	C-DIT	"	Assistant Manager
C2	Administration, Finance & Accounts cadre					
7	Assistant Manager (Finance & Accounts)@	ACA/AICWA/MBA(Finance) (full time course) from a recognized University/Institute	by Direct recruitment	C-DIT	One year on duty within a	Not prescribed



26/6/20

	(@proposed to be converted from existing post in state scale)	3years' professional experience in dealing with accounting operations in an organization with at least 50 employees.			period of service of 2 years.		
8	Junior Executive (Admn)/ (Purchase)	1. BA/ B.Sc./B.Com Degree of any recognized University or equivalent qualification 2. MBA / PG Diploma in Management/LLB/MSW 3. 8 years' service as Sr. Office Assistant or 12 years' service as OA & Sr. OA categories together (Note : Existing employees exempted from higher qualifications)	By promotion/ Or, in case suitable candidates are not available, by direct recruitment	C-DIT	One year on duty within a period of service of 2 years.	Not prescribed	Not prescribed
9	Junior Executive (Accounts)	1. B.Com Degree of any recognized University or equivalent qualification 2. M.Com 3. 8 years' service in category of Sr. OA , or 12 years' service in category OA & Sr. OA together (Note : Existing employees exempted from higher qualifications)	By promotion/ Or, in case suitable candidates are not available, by direct recruitment	C-DIT	"	"	Not prescribed
10	Supervisor (Stores)* *By upgrading of one existing post of Data Entry Operator	Prescribed years of service as Data Entry Operator /Junior Technician (Data entry) including supervisory experience in stores functions.	By transfer/ Promotion from eligible candidate in the lower category	C-DIT	"	"	Not prescribed
11	Junior Manager (Administration)* *By upgrading of existing post of Research Assistant in Administration	Prescribed years of service as Research Assistant in Administration including supervisory experience.	By transfer/ Promotion from Research Assistant	C-DIT	"	"	Not prescribed

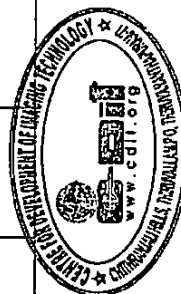


	Research Assistant#	Degree in any discipline	by Direct recruitment	C-DIT	"	"	Not prescribed
12	#to be merged with Office Assistant after present incumbent retires						
13	Sr. Office Assistant (Administration/Accounts)	Degree of any recognized University or equivalent qualification (B.Com for Sr.OA (Accounts)) Four years' regular service as Office Assistant (or Prescribed years of service as Office Assistant)	By promotion from Office Assistant (Admn/Accounts)	C-DIT	"	"	Junior Executive
14	Office Assistant (Administration/Accounts)	B.A/ B.Sc/B.Com Degree of any recognized University or equivalent qualification. B.Com essential for Office Assistant (Accounts) Pass in 6 months Certificate/Diploma in Computer Applications or PGDCA or equivalent. (Note : Existing employees exempted from higher qualifications)	Direct or by transfer from eligible internal candidates	C-DIT	"	"	Sr. Office Assistant/ Junior Executive
15	Library Assistant* *By upgrading of one existing post of Data Entry Operator	Degree in Library Science Prescribed years of service in library operations.	By transfer/ Promotion from eligible candidate in lower category	C-DIT	"	"	Not prescribed



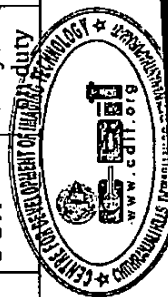
Signature

16	Computer Assistant* *By upgrading of one existing post of Data Entry Operator	Data Entry Operator with Prescribed years of service	By promotion from eligible Data Entry Operators	C-DIT	"	"	Not prescribed
17	Clerical Assistant	SSLC	by promotion/ by transfer	C-DIT	"	"	Not prescribed
18	Data Entry Operator	12 th Class and Pass in 3 or 6 months course in Data entry or DTP or Computer operation course from a recognized institute or equivalent qualification. Knowledge of at least two office automation packages, to be determined by pass in a prescribed test.	By Direct recruitment	C-DIT	"	"	Not prescribed
D1	Engineering and Technology cadre						
19	Joint-Director@ (@proposed to be converted from existing post in central scale)	B.Tech with 15 years or M.Tech with 12 years professional experience in software development/software engineering projects, including 5 years in a leading role as Programme/Project Manager.	Direct recruitment	C-DIT	One year on duty within a period of service of 2 years.	Not prescribed	Not sanctioned
20	Senior Engineer (Technology)@ (@proposed to be converted from one existing post in central scale)	B.Tech/MCA/M.Sc (CS) with 60% marks with 3 years professional experience in	Direct recruitment	C-DIT	"	"	"
21	Asst Manager (Engineering)* [*proposed to be upgraded from existing post of Technical Asst (Electronics)]	B.Tech in Electronics Engineering or equivalent/Diploma in Electronics Engineering, with Prescribed years of	By transfer/ Promotion from eligible	C-DIT	"	"	"

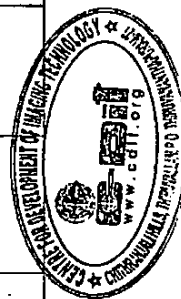


26/6/22

		service as Technical Assistant	Technical Assistants				
22	Asst Engineer (Electrical)* [*proposed to be upgraded from existing post of Technical Asst (Electrical)]	B.Tech in Electrical Engineering or equivalent/Diploma in Electrical Engineering with Prescribed years of service as Technical Assistant	By transfer/ Promotion from eligible Technical Assistant	C-DIT	"	"	"
23	Manager (Projects)@ [@proposed to be converted from existing vacant post in central scale]	1. BE/BTech/MCA/MSc (Physics/ Mathematics/ Statistics/Computer Science) with 60% marks from a recognized University/Institute. 2. 5 years' experience in project management, with 3 years in a supervisory position in Government/PSU/autonomous organization.	By transfer from eligible internal candidates, or by direct recruitment	C-DIT	One year on duty within a period of service of 2 years.	Not prescribed	Not prescribed
24	Assistant Manager (Systems/Projects)* [*proposed by upgradation/conversion from existing posts]	B.Tech or equivalent qualification, with Prescribed years of service as Marketing Executive/Project Associate	By transfer from eligible feeder categories	C-DIT	One year on duty within a period of service of 2 years.	Not prescribed	Not prescribed
25	Scientific Officer (Optical Image Processing)@ @*proposed to be converted from existing Scientist post in central scale]	1.M.Sc in Physics with 60% marks or equivalent grade. 2. M. Tech in Photonics or Optoelectronics 3. Research experience in optics/laser based applications/optical security products. 4. Ph.D desirable	by direct recruitment	C-DIT	"	"	N/A
D2	Software Services cadre						
26	Systems Analyst*	B.Tech /MCA/ M.Sc (CS)	By transfer	C-DIT	One year on duty within a period of service of 2 years.	"	"

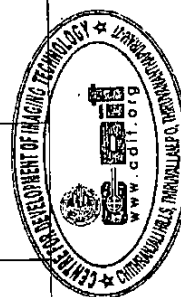


	(*proposed to be upgraded from existing post of Technical Asst./Programmer)	Prescribed years of service as Programmer/ Sr. Programmer/ Jr. Systems Analyst			within a period of service of 2 years.		
27	Systems Manager/ Asst Systems Analyst @ (@proposed to be converted from existing post in central scale). The post maybe redesignated as Asst Systems Analyst	B. Tech with 5 years' professional experience in software development. Experience in software projects using Java desirable.	By Direct recruitment	C-DIT	"	"	N/A
28	Jr. Systems Analyst* (*proposed to be upgraded from existing post of Technical Asst./Programmer)	Prescribed years of service as Programmer/ Sr. Programmer	By transfer/ promotion	C-DIT	"	"	N/A
29	Sr. Programmer* (*proposed to be upgraded from existing post of Technical Asst./Programmer)	Prescribed years of service as Programmer	By transfer/ promotion	C-DIT	"	"	N/A
30	Programmer	1. B.Tech /MCA/ M.Sc (CS), or... 2. Diploma in Computer Engineering/IT/CS or BCA or Degree with PGDCA, with 3 years' experience in programming/software development. (from recognized University/Institute or equivalent qualification)	By Direct recruitment	C-DIT	"	"	N/A
D3	Technical Services cadre						
32	Technical Supervisor (Electronics)* * 1 post of 'Technical Assistant' to be converted/	Prescribed years of service as Technical Assistant/Junior Technician put together	By transfer/ promotion from eligible candidates in Technical	C-DIT	"	"	N/A



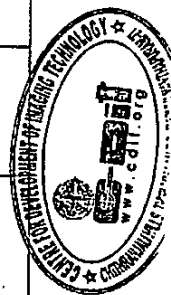
26/6/20

	upgraded as 'Technical Supervisor'		Assistant category				
33	Technical Supervisor (Hardware/Networking/Project Support services)* * 4 posts of 'Technical Assistant' to be converted/ upgraded as 'Technical Supervisor'	Prescribed years of service as Technical Assistant	By transfer/ promotion from eligible candidates in Technical Assistant	C-DIT	"	"	N/A
34	Senior Technical Assistant (Electronics/Computer/Others) * 5 posts of 'Technical Assistant' to be converted/ upgraded as 'Technical Supervisor'	Prescribed years of service as Technical Assistant	By transfer/ promotion from eligible candidates in Technical Assistant	C-DIT	"	"	N/A
35	Technical Assistant * 1 post of 'Junior Programmer' maybe converted/redesignated as 'Technical Assistant'	1. 1st class (60%) Diploma of 3 year duration in Engineering/Technology, or 2. 1st class (60%) B.Sc (Science) or 3. 1st Class (60%) BCA, Or Diploma in Engineering with 3 years' professional experience, Or equivalent qualifications, from a Government/recognized Board/Institute/University	By direct recruitment	C-DIT	One year on duty within a period of service of 2 years.	"	Not sanctioned
36	Technician (various categories)* * 2 posts of 'Junior Technician' grade to be converted/	Prescribed years of service as Junior Technician in the concerned field	By transfer/ promotion from eligible candidates in the concerned Junior	C-DIT	"	"	N/A



26/6/22

	upgraded as 'Technician'		Technician category				
37	Junior Technician (Electronics)	1. SSLC/Matriculation or equivalent 2. ITI Certificate/NCVT certificate in the particular trade, or equivalent or Diploma in Engineering Desirable: work Experience of 3 years in relevant areas	By direct recruitment	C-DIT	"	"	Technical Assistant
38	Junior Technician (Electrical)	1. SSLC/Matriculation or equivalent 2. ITI Certificate/NCVT certificate in the particular trade, or equivalent or Diploma in Engineering Desirable: work Experience of 3 years in relevant areas	By direct recruitment	C-DIT	"	"	N/A
39	Junior Technician (Data Processing)	SSLC/Matriculation or equivalent or Diploma in Software system (NISH)	By direct recruitment	C-DIT	"	"	
E	Communication cadre						
40	Senior Producer (Communication)@ (@proposed to be converted from an existing post in central scale)	Post graduate degree and 10 years' experience in independent scripting and production of video films/documentaries on science/ education/environment/development; or Diploma in Film/Video production from a recognized film institute of national repute; or, PGDSDC or other equivalent qualifications in film/video production desirable	By direct recruitment	C-DIT	One year on duty within a period of service of 2 years.	"	N/A
41	Senior Designer@ (@proposed to be converted from an existing post in central scale)	BFA with 10 years' experience in digital graphics and web design and development including 3 years' experience in social media interactive work in a Government/PSU/ autonomous organization.	By direct recruitment	C-DIT	"	"	N/A

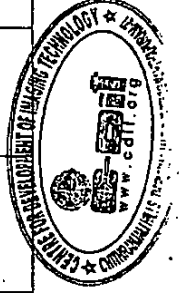


26/6/20

	Video Producer@	Degree and 10 years' experience in independent-scripting and production of video films/ documentaries on science and development. PGDSDC or similar qualifications in film/video production desirable	By direct recruitment	C-DIT			N/A
42	(@proposed to be converted from an existing post in central scale)						
43	Technical Supervisor (Animation)* * 1 post of 'Junior Technician (3D animation) Assistant' to be converted/ upgraded as 'Technical Supervisor'	Degree. Prescribed years of service as Animator for video/multimedia productions and in coordination and supervision of animation/graphics production.	By transfer/ promotion from eligible candidates in the concerned Junior Technician category	C-DIT	"	"	N/A
44	Technical Supervisor (Multi Media)* * 1 post of 'Research Assistant (Multimedia)' to be converted/ upgraded as 'Technical Supervisor'	Degree and Prescribed years of service as Research Assistant (Multimedia)	By transfer/ promotion from eligible candidates in the Research Assistant category	C-DIT	"	"	Not sanctioned
45	Sr. Content Developer* * 1 post of 'Content Developer' to be converted/ upgraded as Sr. Content Developer	Post graduate degree Prescribed years of service as Content Developer, in content writing/web content development and social media content production and web hosting.	By transfer/ promotion from eligible candidates in the Content Developer category	C-DIT	"	"	N/A
46	Sr. Reporter* * 1 post of 'Reporter' to be converted/ upgraded as Sr. Reporter	Degree with post graduate qualification in Journalism. Prescribed years of service as Reporter, in reporting/script or content writing for video films, documentaries, news based productions.	By transfer/ promotion from eligible candidates in the Reporter category	C-DIT	"	"	N/A

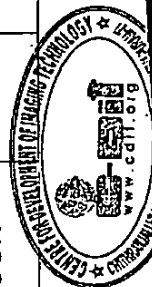


47	Content Developer	Post-graduate degree with 50% marks OR, Degree in relevant discipline with 50% marks and Post graduate diploma in Journalism or Communication or PGDSDC; and 3 years' professional experience in relevant areas	By direct recruitment	C-DIT	"	"	N/A
48	Research Assistant (Multi Media)	1. Degree in any discipline or 3 year Diploma (after 12 th class) and 3 years' professional experience in relevant field	By direct recruitment	C-DIT	"	"	Not sanctioned
49	Reporter	Degree in any discipline or 3 year Diploma (after 12 th class) and 5 years' experience in reporting/script or content writing for video films, documentaries, news based productions/ Or in course coordination/as teaching faculty/or in research related work in linguistics or language computing.	By direct recruitment	C-DIT	"	"	N/A
50	Assistant Cameraman* *Post to be created by upgrading the sanctioned post of Junior Technician (Civil) redesignated as Camera Assistant	Prescribed years of service as Junior Technician/Camera Assistant, in camera work for video productions.	By transfer/ promotion from eligible candidate in the Junior Technician/ Camera Assistant category	C-DIT	"	"	N/A
51	Sr. Production Assistant (Video) *post to be created by upgrading the post of Production Assistant	Prescribed years of service as Production Assistant in video productions.	By transfer/ promotion from eligible candidates in the	C-DIT	"	"	N/A



26/6/20

			Production Assistant category			
52	Technician (various categories)* * 3 posts of Junior Technician grade to be converted/ upgraded as 'Technician'	Prescribed years of service as Junior Technician in the concerned field	By transfer/ promotion from eligible candidates in the concerned Junior Technician categories	C-DIT	"	N/A
53	Archive Assistant* *post to be created by upgrading the post of Junior Technician (Video Archive)	Prescribed years of service as Junior Technician (Video Archives), in documentation, archiving and library functions.	By transfer/ promotion from eligible candidates in the Junior Technician (Video Archives) category	C-DIT	"	N/A
54	Junior Technician (Video Archives)	SSLC/Matriculation or equivalent 2. ITI Certificate	By direct recruitment	C-DIT	"	N/A
55	Junior Technician (Camera Assistant)	1. 12th class 2. Certificate in Videography/Digital editing or Digital Multimedia Production from recognized institute. 3. 5 years professional experience	By direct recruitment	C-DIT	"	N/A
56	Junior Technician (3D Animation)	1. SSLC/Matriculation or equivalent 2. ITI Certificate/NCVT certificate, or equivalent and 3 years' experience in relevant areas	By direct recruitment	C-DIT	"	N/A
57	Junior Technician	SSLC/Matriculation or equivalent or ITI Certificate/NCVT certificate or	By direct recruitment	C-DIT	"	N/A



	(Graphic Designing)	equivalent Certificate in Graphic design/ Web design/ DDMP						
58	Video Archives Assistant (Junior Technician)	1. SSLC/Matriculation or equivalent 2. ITI Certificate	By direct recruitment	C-DIT	"	"	N/A	
59	Web Designer* (Jr. Technician category) *Proposed to be converted/Re-designated as Coordinating Assistant	12 th class. Work experience in web designing.	By direct recruitment	C-DIT	"	"	N/A	
60	Junior Technician (Civil) *to be converted/ re-designated as Camera Assistant	1. SSLC/Matriculation or equivalent 2. ITI Certificate/NCVT certificate in the particular trade, or equivalent or Diploma in Engineering Desirable: Work Experience of 3 years in relevant areas	By direct recruitment	C-DIT	"	"	N/A	
61	Production Assistant (Video)	SSLC/Matriculation or equivalent Desirable: Work Experience of 3 years in relevant areas	By direct recruitment	C-DIT	"	"	N/A	
F.	Research and Education/Academic cadre							
62	Course Supervisor (Communication)* *post to be created by upgrading one post of Camera Assistant working as Course Coordinator	Post graduate degree in Communication. Prescribed years of service as Course Coordinator/Camera Assistant	By transfer/promotion from eligible candidates in the Course Coordinator/Camera Assistant	C-DIT	One year on duty within a period of service of 2 years.	"	N/A	

26/6/20



63	Course Supervisor (Technology Extension) * *post to be created by upgrading one post of Technical Assistant working as HOD (Administration)	Diploma in Engineering/Degree with PGDCA Prescribed years of service as Technical Assistant	By transfer/ promotion from eligible candidates in the Technical Assistant	C-DIT	"	"	N/A
64	Research Associate (Linguistics)* *post to be created by upgrading one post of Research Assistant	Post graduate degree in Linguistics Prescribed years of service as Research Assistant (Linguist) in experience in research work in linguistics or language computing.	By transfer/ promotion from eligible candidates Research Assistant category	C-DIT	"	"	Not sanctioned
65	Coordinator (Corporate Training)	B.Tech/ MCA, or Diploma in Electronics/Computer Engineering with 3 years' experience in IT related courses/training	By direct recruitment	C-DIT	"	"	Not sanctioned
66	Research Assistant (Linguist)	1. Post graduate degree in Linguistics 2. 5 years' experience in research related work in linguistics or language computing.	By direct recruitment	C-DIT	"	"	Not sanctioned
G.	Common staff categories						
67	Messenger* *posts to be created by upgrading the post of Helper	Prescribed years of service as Helper	By transfer/prom otion from Helper/D&P operator categories	C-DIT	"	One year on duty within a period of service of 2 years.	N/A
68	Duplicating and Photocopying Operator/ Photocopy Operator* *post to be created by upgrading one post of Helper	Prescribed years of service as Helper	By promotion/ by transfer from Helpers	C-DIT	"	"	Clerical Assistant
69	Driver - cleaner	Class VII with LMV/HMV license and 3	By		"	"	Not



26/6/20

		years driving experience	recruitment				Sanctioned
70	Sr. Light Assistant * *post to be created by upgrading one post of Light Assistant	Prescribed years of service as Light Assistant	By transfer/prom otion from Light Assistant	C-DIT	"	"	Not Sanctioned
71	Light Assistant	Std VII Experience in handling camera lights in a reputed film or TV studio	By direct recruitment	C-DIT	"	"	Not Sanctioned
72	Helper/Office Attendant	Class VII Good Physical strength	By direct recruitment	C-DIT	"	"	D&P Operator
73	Gardener cum Helper	Literate, Good physical strength	By direct recruitment	C-DIT	"	"	N/A
74	Part time Sweeper	Literate	By direct recruitment	C-DIT			N/A

Note:- @Staff category/post in col. (2) above shown with @ mark indicates new post proposed for creation by conversion from an existing central /state scale post and to be appointed by direct recruitment.

*Staff category/post in col. (2) above shown with * mark indicates new post proposed for creation by upgradation of existing lower category post, as a purely personal scale on one-time basis, only for career enhancement of the incumbents, to be selected as per eligibility based on qualifications and seniority/ prescribed number of years of service as decided.

Sl.No. 3 – Field Officer will be a vanishing category post to be abolished when the present incumbent retires or otherwise gets relieved from service.
Sl.No.11 – Research Assistant will be merged with Office Assistant category, after the present incumbent retires or otherwise gets relieved from service.



JAYADEVANAND A. K.
REGISTRAR, C-DIT

26/6/20

	aesthetics and to award Diplomas/Certificates directly under the C-DIT name or with the recognition of State/Central Government or Universities.	
X	To collaborate or entering to co-production with any Government or private agency as are deemed necessary to develop new video software and technologies	To collaborate or entering to co-production with any Government or private agency, as are deemed necessary, to develop new video software and technologies and in the area of information communication technologies and in providing training in conducting education programmes in these and allied areas.

AGENDA ITEM NO. GB 22.8

To consider the audited statements of accounts of C-DIT for the F.Y. 2013-14 and 2014-15.

GB took note of audit reports of C-DIT accounts for 2013-14 and 2014-15 prepared by the auditors, Chartered Accountants, M/s. Mathew and Philip and presented in the meeting.

AGENDA ITEM NO. GB 22.9

To consider the revised income and expenditure statement for financial year 2016-17 and the budget estimate for the financial year 2017-18

GB took note of the provisional income and expenditure statement for CDIT for the F.Y. 2016-17. GB also approved the Budget Estimate for the financial year 2017-18 (*Annexure 3*).

AGENDA ITEM NO. GB 22.10

To consider the framing of draft special rules for C-DIT employees.

Registrar, C-DIT explained the circumstances and need for preparation of Special Rules for C-DIT staff to enable proper norms for appointment and promotion/career improvement of the employees in various cadres/categories. GB approved the draft Special Rules (*as in Annexure-4*) and authorised Director, C-DIT to verify the same for any changes and forward to Government for consideration and approval.

AGENDA ITEM NO. GB 22.11

To consider and approve the amendment in C-DIT Service Rules

Registrar, C-DIT stated that several lacunae have been observed in the CDIT Service Rules especially with respect to leave rules. Additional Secretary, Finance department opined that a few

Handwritten signature

Handwritten signature

Handwritten signature

Handwritten signature

estimate for the financial year 2019-20	departments who are entrusting such large value projects to C-DIT for implementation on a regular basis to ensure that at least 50% of the project funds are released to C-DIT in advance and balance on timely completion of the projects. EC noted the provisional statements of expenditure for 2017-18 and 2018-19. EC approved the Budget estimate for 2019-20 (Annexure-B). EC approved the proposal to appoint M/s. Gopal & Anil, CA's as internal auditors of C-DIT for the years 2018-19 and 2019-20 and M/s. Philip & Mathew, CA's as statutory auditors of C-DIT accounts for the FY 2018-19.
ITEM NO. EC 76.7 To consider the payment of pay revision arrears.	EC decided to release the payment of pay revision arrears in cash in one instalment to the retired, relieved and dependents of dead employees immediately and in 3 instalments to other employees in April 2019, August 2019 and December 2019, and to meet the expenditure from C-DIT's resources as ordered by the Government.
ITEM NO. EC 76.8 To consider the enhancement of EPF contribution to 12% without limit and payment of EPS contribution for past service.	EC decided to explore the possibility of enhancing the EPF contribution for C-DIT employees to 12% of pay +DA without limit and equal contribution as employer's contribution by taking up with EPF authorities by giving a joint declaration, opting to make monthly contributions at 12% of salary without limit and thereafter to obtain permission of the Government of Kerala for making this change with prospective effect. As far as the regular employees of C-DIT who have become members of EPF before 2014 and are eligible for EPS, payment of back arrears of employer's contribution to EPS at the rate of 12% on full pay and allowances as per norms, may be considered, subject to the decision of EPF authorities and subject to the employees meeting 50% of the arrears of contribution.
ITEM NO. EC 76.9 To consider the changes in draft special rules for C-DIT employees	The meeting was informed that Finance department, Government of Kerala has decided to convene a meeting of the Administrative department and C-DIT officials to discuss and finalise the draft Special Rules pending with the Government. EC ratified the additional changes with respect to a few categories/posts to be incorporated in the draft Special rules (Annexure- C).
ITEM NO. EC 76.10 To consider the creation of additional posts for strengthening of the human	Considering the essential requirements of strengthening the human resources in various departments for sustaining the operations in core areas and for meeting the career advancement needs of the regular employees, EC approved the proposal for

GB decided to that the representation of Sri. A.R.Thampy, Production Assistant may be forwarded to the Government for consideration and approval for giving retrospective effect to his regularisation in C-DIT service, from 6.08.2011.

AGENDA ITEM NO. GB 24.13

To consider amendment in the rules for promotion and career advancement of the scientific and equivalent grade staff drawing Central/CSIR scales.

GB noted that the previous assessment promotion has been done in the case of the employees in Scientist or equivalent categories in C-DIT drawing central scales of pay, with effect from 2001/2002/2005/2010 only and that no further assessment has been made in their cases. GB also noted that Government has ordered that for assessment in the case of such employees, promotion norms and qualifications as per CSIR rules will be made applicable. However, since the area of operations of C-DIT has been more in the nature of project implementation using technology application, the strict norms of assessment in terms of scientific knowledge produced evidenced by research papers, publications and patents may not be possible in C-DIT service.

GB decided that a proposal for adopting the norms of career advancement scheme sanctioned for the professional categories by the Government of Kerala may be made applicable in the cases of the C-DIT employees in scientific and video production categories drawing central scales of pay, by treating them as a vanishing category, and sanctioning of higher grades as below, may be forwarded to Government for approval, as part of Special Rules.

Entry post/grade or existing grade	Grade after 8 years of qualifying service in the lower grade (in previous column)	Grade after 15 years of qualifying service of qualifying service in the lower grade (in previous column)
Scientist-B 15600-39100 + GP 5400	Scientist-C 15600-39100 + GP 6600	Scientist-E1 15600-39100 + GP 7600
Scientist-C 15600-39100 + GP 6600	Scientist-E1 15600-39100 + GP 7600	Scientist-E2 37400-67000 + GP 8700



JAYARAJ G.
REGISTRAR, C-DIT

4

**MINUTES OF THE 25th GOVERNING BODY MEETING OF C-DIT HELD ON
16th MARCH 2020 AT THE CHIEF MINISTER'S CHAMBER, SECRETARIAT**

AGENDA ITEM No.GB.25.01

The meeting opened with the Chairman, Hon'ble Chief Minister Sri. Pinarayi Vijayan in the chair. Initial discussions on important matters were held. As the Chairman had to leave for urgent all party meeting related to the COVID 19 control measures, Principal Secretary (E&IT) & Vice- Chairman, Sri. M. Sivasankar IAS assumed chair thereafter. The Meeting was attended by the following members:

1. Sri. U.V Jose IAS, Director -I& PRD
2. Sri. Ferold Xavier S.D., Additional Secretary- Finance
3. Dr. M.S. Rajasree, Vice Chancellor- APJ Abdul Kalam Technological University
4. Sri. Jayaraj. G, Director- C-DIT
5. Sri. Jayadev Anand A.K, Registrar- C-DIT

Leave of absence was granted to the following members who had informed their inability to attend due to prior appointments:

1. Dr. Chithra. S, IAS, Director- KSITM
2. Chairman, Kerala ICT Academy
3. Exec Vice President, KSCSTE & Ex-officio Secretary, S&T Dept.
4. Dr. Santhosh Kumar, CUSAT
5. Dr. Piyush Antony, UNICEF

AGENDA ITEM No.GB.25.02

Confirmation of the Minutes of the 24th Meeting of Governing Body held on 19.02.2019

Minutes of the Minutes of the 24th Meeting of Governing Body was confirmed (Annexure I)

AGENDA ITEM No.GB.25.03

Action Taken Report (ATR) on the minutes of 24th Governing Body Meeting was noted.

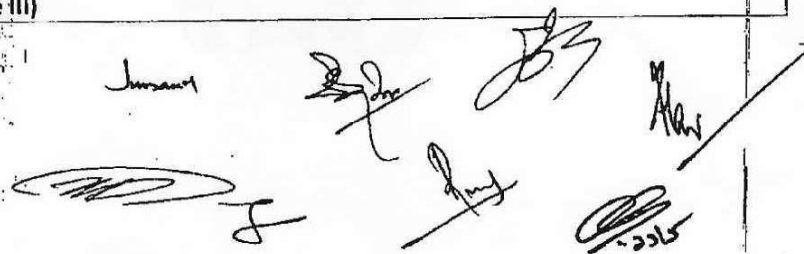
Modified proposal for upgradation/conversion of regular posts submitted to the Government vide letter dated 14.02.2020 was ratified by the GB.

GB also approved the revised draft C-DIT Special Rules incorporating the changes proposed, which is given as Annexure-II

AGENDA ITEM No.GB.25.04

Minutes of the 77th Executive Committee meeting of CDIT

Minutes of 77th meeting of the Executive Committee held on 20.02.2020 was noted. (Annexure III)



C-DIT GB 24 - 19.02.2019 - Minutes of the Meeting

Scientist-E1	Scientist-E2	NIL
15600-39100 + GP 7600	37400-67000 + GP 8700	

AGENDA ITEM NO. GB.24.14

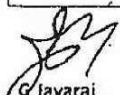
To consider the payment of financial assistance to the dependents of Sasidharan Nadar who died in an accident in C-DIT campus.

Governing Body approved the proposal for payment of financial assistance of Rs.1,50,000/- to the dependents of Sasidharan Nadar who died in an accident in C-DIT campus, as a humanitarian gesture.

AGENDA ITEM NO. B 24.15

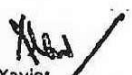
To consider the case of providing employment to Smt. Deepa O, daughter of Late Omana C. former Part Time Sweeper, under Compassionate employment scheme.

GB approved the proposal for appointment of Smt. Deepa O, SD Nivas, TC 65/1778(2), Thinavila, Thiruvallam P.O., TVM, in the vacancy of Part Time Sweeper in the scale of pay 8200-13340, under the Compassionate employment scheme and to forward the proposal to Government for approval.

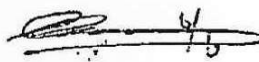

G. Jayaraj
Registrar, C-DIT

Dr. Santhoshkumar G
Professor & Head, Dept of Computer Science,
CUSAT


Subbash T.V.
Director of Public Relations


S.D. Ferold Xavier
Addl. Secretary, Finance department


M. Sivasankar IAS
Secretary (IT) &
Director, C-DIT


Pinarayi Vijayan
Chief Minister & Chairman,




JAYARAJ G.
REGISTRAR, C-DIT