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കേരള നിയമസഭാ സെക്രട്ടേറിയറ്റ്

നം. 15958/KL(AC)A1/2023/നി.സെ.

തിരുവനന്തപുരം,
19.12.2023.

കുട്ടേഴ്സ് നോട്ടീസ്

കേരള നിയമസഭാ സെക്രട്ടേറിയറ്റിലെ സഭാ ടി.വി.യുടെ ആവശ്യത്തിലേയ്ക്കായി ചുവടെ ചേർത്തിട്ടുള്ള സ്പെസിഫിക്കേഷൻ പ്രകാരം 'YAMAHA MG20XU Mixer (Analogue)' 1 unit വിതരണം ചെയ്യുന്നതിന് താല്പര്യമുള്ള വ്യക്തികൾ/സ്ഥാപനങ്ങളിൽ നിന്ന് കുട്ടേഴ്സ് ക്ഷണിക്കുന്നു.

Item	Specification	Quantity
Yamaha MG20XU Mixer (Analogue)	16 Mic input Line inputs Phone (4), RCA(4)	1 Unit

മുദ്ര വച്ച കുട്ടേഴ്സുകൾ 03.01.2024 ഉച്ചയ്ക്ക് ശേഷം 02.00 മണിക്ക് മുമ്പായി അണ്ടർ സെക്രട്ടറി & ഡെപ്യൂട്ടി ഡയറക്ടർ, കെ-ലാംപ്സ് (അക്കൗണ്ട്സ്), നിയമസഭാ സെക്രട്ടേറിയറ്റ്, തിരുവനന്തപുരം എന്ന വിലാസത്തിൽ എത്തിക്കേണ്ടതാണ്. കുട്ടേഴ്സുകൾ അന്നേദിവസം ഉച്ചയ്ക്കുശേഷം 03.30-ന്, കുട്ടേഴ്സിൽ പങ്കെടുത്ത സ്ഥാപനങ്ങളുടെ പ്രതിനിധികളുടെ സാന്നിധ്യത്തിൽ തുറക്കുന്നതാണ്. കുട്ടേഴ്സുകൾ തുറന്നു പരിശോധിക്കുന്ന ദിവസം അവധിയാണെങ്കിൽ തൊട്ടടുത്ത പ്രവൃത്തി ദിവസം ആയത് തുറന്ന് പരിശോധിക്കുന്നതാണ്. കുട്ടേഴ്സുകൾ ഉള്ളടക്കം ചെയ്ത കവറിന് പുറത്ത് "YAMAHA MG20XU Mixer (Analogue) വാങ്ങുന്നതിനായുള്ള കുട്ടേഴ്സ്" എന്ന് രേഖപ്പെടുത്തേണ്ടതാണ്. നിശ്ചിത സമയപരിധിക്കുള്ളിൽ ലഭിക്കാത്ത കുട്ടേഴ്സുകൾ സ്വീകരിക്കുന്നതല്ല. മേൽ പറഞ്ഞ സാമഗ്രി ലഭ്യമാക്കുന്നതിനാവശ്യമായ പരമാവധി സമയം കുട്ടേഴ്സിൽ സൂചിപ്പിക്കേണ്ടതാണ്. ക്വാട്ട് ചെയ്യുന്ന റേറ്റ് എല്ലാ ചെലവുകളും നികുതികളും ഉൾപ്പെടെ ആയിരിക്കണം. മേൽ സൂചിപ്പിച്ച കുട്ടേഴ്സുമായി ബന്ധപ്പെട്ട കൂടുതൽ വിവരങ്ങൾക്ക് കെ-ലാംപ്സ് (അക്കൗണ്ട്സ്) വിഭാഗവുമായി (0471-2512651/2650) ബന്ധപ്പെടേണ്ടതാണ്. കുട്ടേഴ്സുകൾ സ്വീകരിക്കുന്നതിനോ യാതൊരു കാരണം വ്യക്തമാക്കാതെ നിരസിക്കുന്നതിനോ കേരള നിയമസഭാ സെക്രട്ടറിക്ക് അധികാരമുണ്ടായിരിക്കുന്നതാണ്.

The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/a month after the acceptance of his quotation furnish 5 per cent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.

2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchase being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
3. Samples, duly listed, should be forwarded if called for under separate cover and the unapproved samples got back as early as possible by the offerers at their own expenses and the Government will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. In case, the samples are sent by railway; the railway receipt should be sent separately, and not along with the quotation since the quotation will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time. Quotations for the supply of the materials are liable to be rejected unless samples, if called for of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by V.P. Post or "freight to pay" will not be accepted.
4. No representation for enhancement of price once accepted will be considered during the currency of the contract.
5. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
6. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
7. The quotation may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.
8. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the Government shall thereby together with such sums as may be fixed by the Government towards damages be recovered from the defaulting tenderer.

(b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

- (c) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or Government or any other person authorized by Government and set-off against any claim of the Purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Government or any other person authorized by Government.
9. (a) Ordinarily payments will be made only after the supplies are actually verified and taken to stock but in exceptional cases, payments against satisfactory shipping documents including certificates of Insurance will be made up to 90 per cent of the value of the materials at the discretion of Government. Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor. The firms will produce stamped per-receipted invoices in all cases where payments (advance/final) for release of railway receipts/shipping, documents are made through Banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (ie. Counterfoils of pay-in-slips issued by the Bank) alone may be accepted as a valid proof for the payment made.
- (b) The tenderers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.
10. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from his under any other contracts.
11. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchase.

Dale Anthony

മേബിൾ ആന്റണി,
അണ്ടർ സെക്രട്ടറി & ഡെപ്യൂട്ടി ഡയറക്ടർ,
കെ-ലാമ്പ്സ് (അക്കൗണ്ട്സ്),
സെക്രട്ടറിക്കു വേണ്ടി.

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SECRETARIAT OF THE KERALA LEGISLATURE

FORM OF QUOTATION NOTICE

Quotation Number	15958/KLAcA1/2023/Leg dt. 19.12.2023
Due date and time for receipt of quotations	03.01.2024 Wednesday upto 2.00 P.M.
Date and time for opening of quotations	03.01.2024 Wednesday, 03.30 P.M. (If this date is not working, Quotation will be opened in the next working day itself)
Date up to which the rates are to remain firm for acceptance	03.03.2024
Designation and address of officer to whom the quotation is to be addressed	Under Secretary & Deputy Director, K-LAMPS Accounts, Kerala Legislature Secretariat, Thiruvananthapuram - 695 028
Superscription : Quotation for Yamaha MG20XU Mixer (Analogue)	

Sealed quotations are invited for the supply of the materials specified below.

Item	Specification	Quantity
Yamaha MG20XU Mixer (Analogue)	16 Mic input Line inputs Phone (4), RCA(4)	1 Unit

The rates quoted should be for delivery of the articles at the place mentioned below the schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/a month after the acceptance of his quotation furnish 5 per cent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.

2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchase being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
3. Samples, duly listed, should be forwarded if called for under separate cover and the unapproved samples got back as early as possible by the offerers at their own expenses and the Government will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. In case, the samples are sent by railway; the railway receipt should be sent separately, and not along with the quotation since the quotation will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time. Quotations for the supply of the materials are liable to be rejected unless samples, if called for of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by V.P. Post or "freight to pay" will not be accepted.
4. No representation for enhancement of price once accepted will be considered during the currency of the contract.
5. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
6. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
7. The quotation may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.
8. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the Government shall thereby together with such sums as may be fixed by the Government towards damages be recovered from the defaulting tenderer.

(b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

(c) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or Government or any other person authorized by Government and set-off against any

claim of the Purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Government or any other person authorized by Government.

9. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
10. (a) Ordinarily payments will be made only after the supplies are actually verified and taken to stock but in exceptional cases, payments against satisfactory shipping documents including certificates of Insurance will be made up to 90 per cent of the value of the materials at the discretion of Government. Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor. The firms will produce stamped per-receipted invoices in all cases where payments (advance/final) for release of railway receipts/shipping, documents are made through Banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (ie. Counterfoils of pay-in-slips issued by the Bank) alone may be accepted as a valid proof for the payment made.

(b) The tenderers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.
11. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from his under any other contracts.
12. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchase.

Place: Thiruvananthapuram

Date: 19.10.2023.



Mable Antony
Under Secretary & Deputy Director,
K-LAMPS Accounts
For Secretary.

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